

**TOWN OF FROMBERG REGULAR TOWN COUNCIL MEETING
TUESDAY, JULY 13, 2021 AT 7:00 PM
FROMBERG TOWN HALL, 118 WEST RIVER STREET**

Tuesday, July 13, 2021

PLEDGE OF ALLEGIANCE:

CALL TO ORDER:

PUBLIC COMMENT:

CARBON COUNTY SHERRIFF:

APPROVE MINUTES:

- 2021-06-08 Regular Meeting Minutes
- 2021-07-02 Special Meeting Minutes

APPROVE CLAIMS:

APPROVE PAYROLL SUMMARY:

OLD BUSINESS:

NEW BUSINESS: Fixing the water line/plumbing to the Ball Park

ZONING:

CORRESPONDENCE:

TOWN ATTORNEY:

PUBLIC WORKS DIRECTOR:

TOWN CLERK:

MAYOR / COUNCIL:

- This is a time when council members or the mayor can bring a concern before the council that is not otherwise listed on the agenda. No action can be taken at this time. If action is necessary, the item is put on the next meeting agenda.

NEXT MEETING DATE:

ADJOURN:

Total for Payroll Checks

	Employee	Employer	Amount
HOL HOURS (Holiday Pay)	16.00		256.00
OVER HOURS (Overtime)	19.00		423.00
REG HOURS (Regular Time)	285.00		4,633.00
VACA HOURS (Vacation Time Used)	7.00		126.00

GROSS PAY	5,438.00	0.00	
NET PAY	4,506.18	0.00	
FIT	276.82	0.00	
MEDICARE	78.84	78.84	
MMIA - AD&D	0.00	2.50	
MMIA - HI	0.00	696.00	
MMIA - LIFE INS	0.00	11.50	
SIT	239.00	0.00	
SOCIAL SECURITY	337.16	337.16	
UNEMPL. INSUR.	0.00	28.51	
WORKERS' COMP	0.00	271.41	
FIT/SIT BASE	5,438.00	0.00	
MEDICARE BASE	5,438.00	0.00	
SOC SEC BASE	5,438.00	0.00	
UN BASE	5,183.00	0.00	
WC BASE	5,297.00	0.00	

Total 1,425.92
Total Payroll Expense (Gross Pay + Employer Contributions): 6,863.92

Check Summary

Payroll Checks Prev. Out.	\$9,572.49
Payroll Checks Issued	\$7,423.04
Payroll Checks Redeemed	\$0.00
Payroll Checks Outstanding	\$16,995.53
Electronic Checks	\$1,436.07

	Carried Forward From Previous Month	Deduction Checks Issued	Difference	Liab Account
Deductions Accrued				
Social Security	674.32	674.32		212501
Medicare	157.68	157.68		212502
Unempl. Insur.	28.51	88.25	0.01	212509
Workers' Comp	271.41	823.46		212508
FIT	276.82	276.82		212503
SIT	239.00	239.00		212504
MMIA - HI	696.00	1953.00	-1257.00	212507
MMIA - LIFE INS	11.50	112.40	-100.90	212512
MMIA - AD&D	2.50	28.00	-25.50	212512
Total Ded.	2357.74	611.80	4352.93	-1383.39

**** Carried Forward column only correct if report run for current period.

FROMBERG TOWN COUNCIL MINUTES FOR A REGULAR MEETING HELD ON JUNE 8, 2021

The June 8, 2021 meeting of the Fromberg Town Council was held at 118 W River Street in Fromberg. The Pledge of Allegiance was recited, and the meeting was called to order by Mayor Tim Nottingham at 7:00 pm. Council members present were Dave Stapleton, Nate Caton, Ilsa Dawson and Frank "Bill" Gruel. Others present were Carol Jones, Everett Edwards, Aaron King, Elton Kirtley, June Kalloch, Mike Ventling, Tammy & Marge Taylor, James & Jonalee Werning, Alastair Baker, Sherriff Josh McQuillian, Public Works Director Jay Cater, Assistant Public Works Director Lacey Breeding and Clerk Pro Tem Kirstin Sweet.

The next item on the agenda was public comment. June Kalloch asked the council to allow decorations for the park that can be used for every holiday. She would be willing to construct the decorations. The council liked the idea and Mrs. Kalloch will work with the Public Works Director to find a spot for them to be set up. A Special Presentation was the next item in public comment. Everett Edwards was presented a special achievement award. Public comment and discussion were had regarding the new restrictions in parking in front of the office. Jonalee Werning is the local postal worker and she has concerns regarding the restriction of access to the post office. Comments were made that maybe a 10-minute parking should be implemented. The council was agreeable to that. Krystal Bennet from Great West Engineering was present to explain to the council the grant options available from the American Rescue Plan Act. A special meeting may be needed to work out the details of an application. Fire Chief Ventling asked about the possibility of a street closure for a pig roast in August. He will submit a special event application at the next meeting.

The next agenda item was the Carbon County Sherriff's report. Sherriff Josh McQuillian presented the stats for the month of April and May.

Next on the agenda was the approval of the minutes from the May 3, 2021 regular meeting. Councilman Stapleton made a motion to approve the minutes, seconded by Councilman Caton. The motion carried with the votes as follows: Councilman Stapleton - aye, Councilman Caton - aye, Councilwoman Dawson - aye, and Councilman Gruel - aye.

The next item of business was the approval of claims for May. Department heads answered questions regarding claims. Councilman Stapleton motioned to approve claims including check #21920 to #21945. Also, electronic check # -99979 to -99979. The motion was seconded by Councilman Caton. The motion carried with the votes as follows: Councilman Stapleton - aye, Councilman Caton - aye, Councilwoman Dawson - aye, and Councilman Gruel - aye.

The next item of business was the approval of the payroll summary for May. Councilman Stapleton motioned to approve the payroll summary including check #21913 to #21917. Also, electronic check # -89309 to -89302. The motion was seconded by Councilman Caton. The motion carried with the votes as follows: Councilman Stapleton - aye, Councilman Caton - aye, and Councilman Gruel - aye.

The next agenda item was Special Events Applications. The first application was from Marge Taylor for a fundraiser event in the park on July 10, 2021. Marge Taylor was present to explain the application. A motion to approve the application was made by Councilman Caton, seconded by Councilman Stapleton. The motion carried with the votes as follows: Councilman Stapleton - aye, Councilman Caton - aye, Councilwoman Dawson - aye, and Councilman Gruel - aye. The second application was from Carol Jones for the Veteran's Meat Locker to set up in the park on July 25, 2021. Carol Jones was present to explain the application. A motion to approve the application was made by Councilman Stapleton, seconded by Councilman Caton. The

motion carried with the votes as follows: Councilman Stapleton - aye, Councilman Caton – aye, Councilwoman Dawson – aye, and Councilman Gruel -aye.

Old Business was the next item on the agenda. There was no old business to discuss.

New Business was the next item on the agenda. The first item was a discussion regarding the possibility of a town charter. Clerk Sweet spoke to Attorney Moen regarding the charter. He asked that the discussion be tabled until he can be present. Councilman Stapleton made a motion to table the discussion, seconded by Councilman Gruel. The motion carried with the votes as follows: Councilman Stapleton - aye, Councilman Caton – aye, Councilwoman Dawson – aye, and Councilman Gruel -aye. The second item of new business was Personnel Policy. Clerk Sweet asked the council to consider revising and updating the current policy. The council was agreeable to the update and Clerk Sweet will work on the updates and coordinate with Montana Municipal Interlocal Authority. The last item was a flower garden in the park. Tammy Taylor asked the council to allow her to put a flower garden in the park. The materials will be provided by the Fromberg Improvement Committee. A motion to approve the flower garden was made by Councilman Caton, seconded by Councilman Gruel. The motion carried with the votes as follows: Councilman Stapleton - aye, Councilman Caton – aye, Councilwoman Dawson – aye, and Councilman Gruel -aye.

The next item was Resolution #504 to call for an election. Mayor Nottingham read the resolution. Discussion was had regarding the resolution and the election process. A motion to approve the resolution was made by Councilman Stapleton, seconded by Councilman Caton. The motion carried with the votes as follows: Councilman Stapleton - aye, Councilman Caton – aye, Councilwoman Dawson – aye, and Councilman Gruel - aye.

The next item was Resolution #505 for an employee pay increase. Mayor Nottingham read the resolution. Discussion was had regarding the resolution. A motion to approve the resolution was made by Councilman Stapleton, seconded by Councilman Caton. The motion carried with the votes as follows: Councilman Stapleton - aye, Councilman Caton – aye, Councilwoman Dawson – aye, and Councilman Gruel - aye.

Zoning was the next item on the agenda. There were no zoning applications to consider.

Correspondence was the next item on the agenda. There was no correspondence.

Town Attorney Moen was not present.

Public Works Director Carter updated the council on the street repair needed on Missouri Ave. Councilman Stapleton asked if the meter box will be moved for Mike Buechler. Public Works Director Carter is working on it.

Clerk Sweet reminded the council that two (2) Council positions and the mayor position are up for election and the deadline to file is June 21, 2021.

Mayor / Council updates were next on the agenda. Councilwoman Dawson commented regarding the ditch along W River Street seems to be in disrepair. The mayor is already working on that matter. She also asked about leasing vacant lots and making them look nice. Mayor Nottingham asked Councilwoman Dawson to look into the matter further.

The next meeting date will be July 13, 2021.

There being no further business Councilman Caton motioned to adjourn. The motion was seconded by Councilman Stapleton. The motion carried with the votes as follows: Councilman Stapleton - aye, Councilman Caton - aye, Councilwoman Dawson - aye, and Councilman Gruel -aye. Meeting adjourned 8:45 pm.

Tim Nottingham, Mayor

Attest:

Kirstin Sweet, Clerk Pro Tem

FROMBERG TOWN COUNCIL MINUTES FOR A SPECIAL MEETING
HELD ON JULY 2, 2021

The July 2, 2021 special meeting of the Fromberg Town Council was held at 118 W River Street in Fromberg. The Pledge of Allegiance was recited, and the meeting was called to order by Councilman Nate Caton at 7:00 pm. Council members present were Councilman Frank "Bill" Gruel, Councilman Nate Caton, Councilman Dave Stapleton and Councilwoman Ilsa Dawson. Also, present were Interim Clerk Lacey Breeding and Fromberg Fire Chief Mike Ventling. Absent was Mayor Tim Nottingham.

The first item on the agenda was the approval of special event: Fromberg Fire Pig Roast to be held on August 14, 2021. Discussion was had about the exact location. Fire Chief Mike Ventling stated that the event would take place on Main Street, (River Street) and that it would be blocked off and the Fromberg Park would be the other location. Ventling also informed the Council that the Two Bear Tavern would be assisting in the activities during the event. Next Ventling stated there would be a street dance and that Alcohol will be involved per the Two Bear Tavern.

Councilman Dave Stapleton asked Ventling to clarify if the open container request is from the Fire Department or the Two Bear Tavern. Ventling explained that Two Bear Tavern would be providing the Alcohol but that the pig roast and street dance are all under the Fromberg Fire.

A motion was made to approve the event by Councilman Stapleton and the motion was seconded by Councilman Gruel. The motion was carried with the votes as follows: Councilman Gruel-aye, Councilman Caton- aye, Councilman Stapleton-aye and Councilwoman Dawson-aye.

Next on the agenda was the approval of event: 4th of July BBQ and "horseshoes" in the city park to be held on July 4, 2021. Councilman Caton informed the room that since he is the one requesting the event approval, that he would recant from decisions on the approval. Councilman Stapleton asks Councilman Caton if Fireworks will be involved. Councilman Caton answers and informs that there will be fireworks held after dark but that the fireworks would take place on his property down the street. Councilman Stapleton then asks Fire Chief Ventling, who

had stayed for the remainder of the meeting, if there were any restrictions for fireworks in the county. Ventling answers and informs that there is a stage two fire restriction in place but that it does not prohibit or ban fireworks. Ventling also added that there will be at least two fireman on call at all times all weekend.

A motion was made to approve the event by Councilman Stapleton and seconded by Councilman Gruel. The motion was carried with the votes as follows: Councilman Gruel- aye, Councilman Stapleton- aye, Councilwoman Dawson- aye.

There being no further business Councilman Stapleton made a motion to adjourn and the motion was seconded by Councilman Gruel. The motion carried with the votes as follows: Councilman Gruel- aye, Councilman Caton- aye, Councilwoman Dawson- aye and Councilman Stapleton- aye. Meeting adjourned at 7:10pm.

Tim Nottingham, Mayor

Attest:

Lacey Breeding, Interim Clerk