

Town of Fromberg, MT.
Minutes for The Regular Town Council Meeting
Monday, February 2, 2015
7:00 PM

Council Member James Perkins called the meeting to order and opened with the Pledge Of Allegiance. Mayor Richard Anderson was ill and not in attendance. Town council members present: Dave Flint, Tim Nottingham and Shirley Miller. PWD Mike Ventling, Chief of Police Ralph Dawson, Town Clerk Brenda Kansala, and Town Attorney Hope Freeman were present.

Review and Adopt Agenda: Motion by Flint and seconded by Nottingham to adopt the agenda as presented. Approved unanimously.

Minutes: Motion by Nottingham and seconded by Miller to accept the minutes of January 5, 2015. Approved unanimously. Motion by Nottingham and seconded by Miller to accept the minutes of January 12, 2015. Approved unanimously.

Bills: Motion by Flint and seconded by Nottingham to accept the bills as presented. Approved unanimously.

Employee Reports:

Clerk report was verbal. Clerk thanked council for raises given to herself, Ventling and Dawson. Clerk gave council copies of combined check register for January, revenue voucher detail and Bank of Bridger bank statements and one from Valley Federal Credit Union. Black Mountain utility billing journal summary, accounts receivable summary, collections history usage/billing summary for January were given to council. Clerk called Republic Services regarding dates for spring cleanup and looking at April 17, 18 and 19 with council approval. The Little Cowboy Bar to be reopening soon. Motion by Flint and seconded by Nottingham to accept clerk report. Approved unanimously.

Public works report by Mike Ventling. Discussion held on: Water conference for Ventling in Great Falls, Mt. February 18-20 cost \$465.10 for motel, cutting of trees in the park, the need for emergency shower in shop, Solar Bee #1 new control panel installed, public works car up and running, parts are in for hydrant at school need to set time up with Joliet, new lights in conference room, new lights on backhoe, and would like to send Wilin to Spring Water School in March in Billings. Cost could be \$75. or more for books and \$225. for conference. Motion by Flint and seconded by Miller to approve the PWD report as presented. Approved unanimously. Motion by Flint and seconded by Nottingham to approve March schooling and costs related for Nathan Wilin. Approved unanimously. Motion by Flint and seconded by Miller to approve Ventling water conference and costs in Great Falls, Mt. in February. Approved unanimously.

Police report by Chief Ralph Dawson: Discussion held on: Agency assists, animal control, youth at school, disorderly conduct, complaint of harassment and threats, stop sign violations, no insurance violations, registration violations, parking violations, unsafe operation of vehicle and reverse u turn violations. Dawson asked council approval for u joint and CV axle repair on Tahoe at Samms Automotive. Discussion held. Motion by Flint and seconded by Nottingham to approve repair on Tahoe estimated cost \$603. Approved unanimously. Motion by Flint and seconded by Nottingham to approve police report as presented. Approved unanimously.

Correspondence: None.

Michael Creeden- DNRC-River Erosion: Mr. Creeden said he is with the Conservation District not DNRC. Gloria Weiss and Ventlings also spoke. Discussion on town and council support to see county commissioners, possibly corps of engineers and someone at state level regarding erosion of the river banks, future flooding and possibly jeopardizing the infrastructure of the town. Council said yes they will support this.

Rosalie Stricker: Stricker said is a neighbor to Rysavy and becoming more ill because of the exhaust when Rysavy runs automobiles at his business Samms Automotive. Rysavy has been given a variance by the town to run this business. Discussion held. Stricker said she may get another petition and bring to council.

Handicapped Parking 100 Block West River Street and Methodist Church – Ramp at The Little Cowboy Bar: Discussion on posting no parking signs on Montana Street for Methodist Church access. Ventling will get with Attorney Freeman and decide what kind of restrictive parking should be placed starting at the corner by stop sign and come south for two parking places. Discussion held on handicapped parking and ramp at The Little Cowboy Bar on 100 block West River Street. The Little Cowboy Bar needs to bring state approval of plans to council for review and need approval if a possible trip hazard so town can submit to MMIA if need insurance approval.

Second Reading of Revised Ordinance 251 Skateboards: Council Member James Perkins read this ordinance aloud. Discussion held. Motion by Miller and seconded by Nottingham to approve this ordinance at the second reading. Approved unanimously.

Fromberg Sewer Improvements: Perkins said Mayor Anderson traveled to Helena and put in a good word for the town and they were very responsive. Discussion held.

Spring Cleanup: Discussion held. Motion by Flint and seconded by Miller to have the Spring Cleanup April 17, 18 and 19. Approved unanimously.

Zoning Committee: None.

Old Business: Perkins said Mayor Anderson researching to sell part or all of the Barley Field.

Other Business: Bill Coty brought up discussion on Barley Field to have another baseball field. Discussion held. Coty will send letter to council.

Public Comment: (For those items NOT on the agenda): None.

2014-2015 Budget: Next budget meeting date Tuesday, February 10, 2015, 7:30 PM at the Town Hall of Fromberg.

Next Regular Town Council Meeting Date: Monday, March 2, 2015, at 7:00 PM at the Town Hall of Fromberg.

Adjourn: Motion by Miller and seconded by Nottingham to adjourn the meeting. Approved unanimously. Meeting adjourned.

Mayor, Richard Anderson

Brenda Kansala, Town Clerk

Town of Fromberg, MT.
Minutes for The Regular Town Council Meeting
Monday, March 2, 2015

7:00 PM

Mayor Richard Anderson called the meeting to order and opened with the Pledge Of Allegiance. Town council members present: Jim Perkins, Dave Flint, Tim Nottingham and Shirley Miller. PWD Mike Venting, Chief of Police Ralph Dawson, and Town Attorney Hope Freeman were present. Town Clerk Brenda Kansala ill and not present.

Notice of Public Hearing For Comment on CDBG Grant Eligibility – Chad Hanson – Great West Engineering: Hand outs were given by Mr. Hanson. The purpose of this First CDBG Public Hearing for the Town of Fromberg is to inform the public as to the various funding programs offered by CDBG and to discuss how programs can best serve the community, particularly in regard to persons of low to moderate income and to receive public comments from persons in the community. Discussion on funding and eligibility.

Great West Engineering is working with the Town on requesting an exemption to the HUD data, as the 2013 LMI survey data conducted by Midwest Assistance Program is more current and accurate. Mr. Hanson explained the five funding categories under Montana's CDBG Program: 1. Housing and Neighborhood Renewal, 2. Public Facilities, 3. Planning Grants, 4. Economic Development and 5. Montana Neighborhood Stabilization Program (NSP). Mr. Hanson asked public and council for input of these programs. Mayor Anderson said the Public Facilities program the Town needs for the sewer project the Town has been working on and in the future rehabilitating of homes. Discussion held.

Mayor Anderson called the Regular Town Council Meeting to order.

Review and Adopt Agenda: Motion by Flint and seconded by Perkins to move agenda item #11 Concerned Business Owners – What is right? up on the agenda between #7 and #8. Approved unanimously. Motion by Flint and seconded by Perkins to adopt the agenda as modified. Approved unanimously.

Minutes: Motion by Miller to approve the minutes of February 2, 2015. Flint suggested rewording page two paragraph two topic Rosalie Stricker for clarification to add the word claims before she is becoming. Motion by Flint and seconded by Perkins to approve the minutes of February 2, 2015, after amended. Approved unanimously.

Bills: Motion by Perkins to accept the bills as presented. Flint suggested changing the coding on bill from the general fund for shop supplies to split between water and sewer as this was a bill for shop shower. Motion by Perkins and seconded by Flint to accept the bills as amended. Approved unanimously.

Employee Reports:

Clerk report was read aloud by Mayor Richard Anderson. Council received Black Mountain combined check register, revenue voucher detail and claim details by fund for the month of February. Darla Erickson with Local Government Services has finished the AFR and JV's need council approval for input under topic: Budget. Town Hall Office has report for review from Montana Food-bank Network. Black Mountain billing reports for February and March will be received at the April meeting because of the number of days in the billing cycle. Motion by Flint and seconded by Perkins to approve the clerk report. Approved unanimously.

Public works report by Mike Venting. Discussion on: Emergency shower in shop almost complete, bulk water needs overhauled before high water, water conference in Great Falls, Mt. February 18-20 was good,

cutting of trees in the park, Nate Wilm water testing in Billings March 5th, water and wastewater training in Joliet March 10th, pH meter needs replacing for DEQ testing, and have community service workers. Motion by Flint and seconded by Perkins for Ventling to purchase a refurbished meter and pH probe in the amount of around \$700. Approved unanimously. Motion by Perkins and seconded by Nottingham to approve PWD report. Approved unanimously.

Police report by Chief Ralph Dawson: Discussion held on: theft of garbage dumpster, MIP's, agency assists, disorderly, two warning scooter and skateboards on February 9th and 13th, stop sign violations, no insurance violations, registration violations, parking violations, registration/drivers license warnings, unsafe operation of vehicle, learner permit warning, reverse u turn violations, training classes coming up and March 4th sentencing of the sexual assault case of 9 year old female. Attended a Child Protection meeting in Red Lodge on February 4th. Average of \$86. per month for repair on 1999 Tahoe. Maintenance of universals and CV axle replacement done on February 4. Discussion on crosswalk at River Street and highway. Motion by Perkins and seconded by Flint to approve police report as presented. Approved unanimously.

Correspondence: Mayor Anderson read aloud the letter from Julie Jones petitioning the Fromberg Town Council to continue being a member of the Carbon County Planning Board. Jones said this is a three year term.

Carbon County Planning Board – Julie Jones Reinstatement: Motion by Miller and seconded by Perkins to reinstate Julie Jones for a three year term on the Carbon County Planning Board. Approved unanimously.

Concerned Business Owners – What is right?: Marge Taylor held discussion on private owned trucks with trailers parking on main street. Mayor and Chief Dawson discussed town laws. In front of Edwards Blacksmith Shop is a delivery area for his shop. Discussion on parallel and diagonal parking. Mayor suggested a street study with the business owners to see what they prefer.

Residents of Clarks Fork River Erosion – Gloria Weiss: Mrs. Weiss not in attendance. Mayor Anderson said Mrs. Weiss set up a meeting Monday, March 9, 2015, with the Carbon County Commissioners in Red Lodge. Mayor Anderson said will find out time and post on front window of Town Hall and at Fromberg Post Office.

Handicapped Parking 100 Block West River Street -The Little Cowboy Bar: Rachel Grandfield gave diagram to council for discussion on handicapped parking on the left side of the bridge for The Little Cowboy Bar. Bill Rivers said Senior Citizens would like to have a handicapped parking also. Discussion held.

Council President: Discussion held. Motion by Flint and seconded by Miller to appoint James A. Perkins as Council President. Jim Perkins abstained. Aye by Flint. Aye by Miller. Nay by Nottingham. Deadlock vote. Aye by Mayor Anderson. James A. Perkins is new Council President.

Fromberg Sewer Improvements: Mayor Anderson said the second Public Hearing on CDBG by Great West Engineering will be at 7 PM, Monday, April 6, 2015. Discussion held. Motion by Flint and seconded by Perkins to authorize the mayor to correspond on the Towns behalf with CDBG regarding using the income survey we did to establish accurate results for our household income. Approved unanimously.

Zoning Committee: No new zoning. Discussion on informational letter to mayor and council members received from Attorney Freeman.

Old Business: Mayor Anderson researching telephone companies for costs.

Other Business: Discussion held on persons traveling through town and needing help or a camping place.

Public Comment: (For those items NOT on the agenda): None.

2014-2015 Budget: Motion by Flint and seconded by Perkins to approve the year end general journal vouchers presented by Darla Erickson from Local Government Services Bureau. Approved unanimously. Chief Dawson asked council if could discuss his police budget. Council said yes at budget workshop March 10 to have time to review budget.

Next budget workshops Tuesday, March 10th and March 17th 7:30 PM at the Town Hall of Fromberg.

Great West Engineering workshop Monday, March 23, 2015, 7:00 PM on wastewater improvements.

Next Regular Town Council Meeting Date: Monday, April 6, 2015, at 7:00 PM at the Town Hall of Fromberg.

Adjourn: Motion by Miller and seconded by Nottingham to adjourn the meeting. Approved unanimously. Meeting adjourned.

Mayor, Richard Anderson

Brenda Kansala, Town Clerk

Town of Fromberg, MT.
Minutes for The Regular Town Council Meeting
Monday, April 6, 2015
7:00 PM

Mayor Richard Anderson called the meeting to order and opened with the Pledge Of Allegiance. Town council members present: Jim Perkins, Dave Flint, Tim Nottingham and Shirley Miller. PWD Mike Ventling, Chief of Police Ralph Dawson, Town Clerk Brenda Kansala and Town Attorney Hope Freeman were present.

Second Public Hearing For Comment on CDBG Grant Eligibility – Chad Hanson – Great West Engineering: Hand outs were given by Mr. Hanson. The purpose of this Second CDBG Public Hearing for the Town of Fromberg is to inform the public as to the various funding programs offered by CDBG and to discuss how programs can best serve the community, particularly in regard to persons of low to moderate income and to receive public comments from persons in the community. Mr. Hanson did a power point presentation regarding the wastewater system. Funding scenarios for the proposed project were on the handouts. CDBG will allow Fromberg to apply, but saying the Town must complete another income survey by June 1, 2015. Discussion held.

Mayor Anderson called the Regular Town Council Meeting to order.

Review and Adopt Agenda: Mayor Anderson said to strike agenda item #4 FEMA Representative Via Conference call as cordless phone not adequate to have conference call with FEMA. Meeting in Red Lodge April 28th and possibly a meeting in Fromberg March 30th regarding flood plain. Motion by Flint and seconded by Perkins to adopt the agenda less item #4 FEMA as presented. Approved unanimously.

Minutes: Motion by Flint and seconded by Nottingham to approve the minutes of the regular town council meeting of March 2, 2015, as presented. Approved unanimously. Motion by Flint and seconded by Perkins to approve the minutes of the special town council meeting March 23, 2015, as presented. Approved unanimously.

Bills: Motion by Perkins and seconded by Nottingham to accept the bills as presented. Approved unanimously.

Employee Reports:

Clerk report was read aloud by clerk. Council received Black Mountain combined check register, revenue voucher detail and claim details by fund for the month of March and Black Mountain billing reports for February and March. Flint stated would like to have usage billing/summary for February and March. Discussion on spring cleanup dates for Fromberg with Bridger Spring Cleanup one week following and clerk gave possible dates for dog clinic. Motion by Flint and seconded by Perkins to approve the clerk report. Approved unanimously.

Public works report by Mike Ventling: Ventling stated Nathan Wilm did pass his State of Montana Certification Exam for water distribution and water treatment 4 A and 4 B. Discussion on: Backhoe done, trees getting trimmed, school hydrant, tapping machine, clothing allowance, trip to Vaughn by Valier and would like to use converted police car for trip, mower needs new tires, bulk water system still needs overhauled, ditch at ball field, curb stands, test stations Motion by Flint and seconded by Miller to approve PWD report including authorization to purchase the tapping machine. Approved unanimously.

Police report by Chief Ralph Dawson: Discussion held on: Welfare checks, trespassing, theft, mischief, agency assists, harassment, DUI, MIP, open container, eviction notice served, unsafe operation, U turn

warnings, barking dogs, truancy, MIP of vapor cigarettes, assisted citizen locked out of car, junk vehicle and other debris/nuisance warning, 30 day warning to mitigate nuisance and junk vehicles, stop sign citations, registration citations, parking citations, civil service standby, correspondence from Carbon County Dispatch Services. Dawson discussed his trainings. Dawson discussed need of new Two Bear floor plan. Motion by Flint and seconded by Nottingham to approve police report as presented. Approved unanimously.

Correspondence: Mayor Anderson held discussion regarding letter from Dennis Turley. Mr. Turley said he received a warning letter from Chief Dawson regarding junk vehicle and other debris/nuisance to be cleaned up within three weeks. Turley also received a letter from Town Attorney Hope Freeman giving him 30 days. Attorney Freeman stated no citation had been given regarding this matter just a warning. Turley was requesting additional time for cleanup. Discussion held. Mayor reviewed with council letter from clerk to Carbon County Planning Board stating the Town of Fromberg reappointed Julie Jones to serve as Fromberg's representative at the March 2, 2015, council meeting. Mayor read aloud thank you letter from Marge Taylor for gift received at March 2, 2015, council meeting. Council received letter from Kallevig Excavation with new address in Roberts, Mt. and contact information. Council was given 2015 Municipal Elected Officials Workshop registration forms for May 6-8 to be held in Billings.

Legacy of Faith Ministries – Christie Merck: Letter from Ms. Merck stating this group would like to come back to Fromberg June 8-10 to volunteer their time for work in town. Discussion held. Clerk to welcome them back.

MMIA Employee Benefits Program: Discussion held. Motion by Flint and seconded by Perkins to allow employees the same benefits as last year. Approved unanimously.

Fromberg Dog Clinic: Discussion held. Motion by Miller and seconded by Perkins to have the dog clinic Saturday April 18 from 10 AM to 12 noon at the Fromberg Town Shop with vets from Bridger Veterinary Clinic. Approved unanimously.

Memorial Tree Planting In Park – Arthur Lee Holwegner: Mayor Anderson read aloud letter from Tara Lee Holwegner-Bertucci wishing for council approval for council to plant a tree in the Fromberg town park, type and placement of tree up to council, in memory of her father and she will donate \$200. for the tree. Discussion held. Clerk to put funds into Child Park Fund. Clerk to let her know council approved this tree.

Zoning Committee – Terry Feller: Discussion held on trailer remodel at Countryside One. Discussion held on zoning application from Terry Feller to take down 10X10 dog kennel and replace with 10X10 shed. Bill Rivers gave his approval for this zoning permit. Motion by Flint and seconded Miller to approve the zoning request from Terry Feller. Approved unanimously.

Fromberg Sewer Improvements: Discussion held on income survey for CDBG. Motion by Flint and seconded by Miller to authorize Mayor Anderson to proceed working with Midwest Assistance Program and other parties as necessary to get the CDBG income survey out and authorize expenditures for the mailings including addresses and return postage. Approved unanimously. Discussion held on a possible second bid from other engineers possibly John Manion. Council set up Special Meeting of the Town Council to be held Tuesday, April 14 at 7 PM to address an issue with the wastewater system and Budget Committee Workshop Tuesday April 14 at 7:30 PM with agenda being 2014-2015 Budget.

Old Business: Jim Perkins asked about loading zones and signs at Methodist Church and Sr. Citizens. Discussion held.

Other Business: None

Public Comment: (For those items NOT on the agenda): None.

2014-2015 Budget: None

Next Regular Town Council Meeting Date: Monday, May 4, 2015, at 7:00 PM at the Town Hall of Fromberg.

Adjourn: Motion by Perkins and seconded by Nottingham to adjourn the meeting. Approved unanimously. Meeting adjourned.

Mayor, Richard Anderson

Brenda Kansala, Town Clerk

Minutes For The Regular Town Council Meeting

Monday, May 4, 2015

7:00 PM

Mayor Richard Anderson called the meeting to order and opened with the Pledge Of Allegiance. Town council members present: Jim Perkins, Dave Flint, Tim Nottingham and Shirley Miller. PWD Mike Ventling, Chief of Police Ralph Dawson, Town Clerk Brenda Kansala and Town Attorney Hope Freeman were present.

Review and Adopt Agenda: Mayor Anderson said to move agenda item #12 Zoning Committee to between item #7 and #8. Motion by Miller and seconded by Perkins to approve the amended agenda. Approved unanimously.

Minutes: Motion by Flint and seconded by Nottingham to make two separate sets of minutes for the April 6, 2015, Town Council Meeting and the Second Public Hearing for CDBG. Approved unanimously. Motion by Flint and seconded by Nottingham to approve the CDBG Minutes as amended. Approved unanimously. Motion by Flint and seconded by Miller to approve the minutes of April 6, 2015. Approved unanimously.

Bills: Motion by Perkins and seconded by Nottingham to accept the bills as presented. Approved unanimously.

Employee Reports:

Clerk report was read aloud by clerk. Council received usage/billing summary, billing journal summary, accounts receivable summary and collections history from Black Mountain, Bank of Bridger bank statements, Valley Federal Credit Union bank statements, tax voucher detail, combined check register and revenue voucher detail by fund. The Fromberg Dog Clinic had 4 persons attend. Clerk thanked Annette Anderson for assisting at the dog clinic. CDBG Income Survey went out April 24. Motion by Perkins and seconded by Miller to approve clerk report. Approved unanimously.

Public works report by Mike Ventling: Ventling said had to order signs to detour traffic, needs gravel, bulk water needs overhauled, replaced curb stop at 316 West River Street, in progress tree trimming in the park and clothing. Discussion on: hydrant at corner of West River Street and Montana, school hydrant, mower/sweeper/brush hog, ditch repair at ball fields, burn pit, break in pipes at concession stand, water at park and the need for asphalt. Motion by Flint and seconded by Perkins to approve PWD report including authorization to purchase three truck loads of gravel. Approved unanimously.

Police report by Chief Ralph Dawson: Discussion held on: Vandalism, agency assists, alcohol sales and service warning, animal control, disorderly, animal control citations, casualty call, speeding citations, registration/ drivers license inspections, and stop sign citations and warning. Motion by Flint and seconded by Perkins to approve police report as presented. Approved unanimously.

Correspondence: Mayor Anderson read aloud a letter from Mayor of Joliet, Harley Sorrells, regarding the rising cost of dispatch service from Carbon County Board of Commissioners. Letter from MMIA

regarding Pollution Coverage. Mayor said copy of this is in town clerk office for review by council. MMIA deadline is May 15, 2015. Mayor will look into this. Mayor read aloud letter from Elwin Valley, owner of Countryside One renting out mobile home to Mr. Wiley who has put on addition to his rented mobile home. Discussion held. Attorney Freeman said possible fire hazard if too close to other mobile homes. This addition was put on without coming to council for a zoning permit. Mayor said he will research this for state codes for safety. Discussion on letter from Carbon County Office of The Election Administrator reminding of upcoming Municipal Elections and giving the calendar from the state for filing dates.

Zoning Committee – Charles Joe Paul and Kevin Berckmoes: Mr. Paul had zoning permit application to build a 20x30 garage at 113 Harley Avenue. Discussion held. Motion by Perkins and second by Miller to approve this zoning application. Approved unanimously. Kevin Berckmoes had a zoning permit application for a 18x76 2015 mobile and a 30x40 pole barn set on concrete pad. Kevin is aware of tapping fees for water and sewer. Discussion held. Motion by Flint and seconded by Perkins to approve this zoning application. Approved unanimously.

Diane Dalin – Event of June 2014: Mike and Diane Dalin, Owners of the Two Bear Tavern, gave a letter to council stating they and their customers feel like they are being harassed and are intimidated by Chief Ralph Dawson driving through their parking lot. Discussion held regarding the Minutes of June 2, 2014, page 2 paragraph 2 under correspondence when Two Bear Tavern asked permission for live music, open container, roping off the area in their parking lot to be used and to pay \$75. for police protection during their annual pig roast June 28, 2014. Discussion held in reference to a memorandum given to Mayor Anderson from Chief Dawson with a floor plan on file with the Montana Department of Revenue, copy of Fromberg Ordinance #199 and Title 6, Chapter 7-03 and several Montana Codes June 2014. Mayor Anderson said he had talked to Dalin and told her she needed to get approval from the state before she could serve alcohol outside. Dalin said it was an oversight on her part that it did not get sent in to the state. Dalin gave council copy of violation letter they received from State of Montana stating the licensee sold, delivered or gave away alcohol in an area not described on the floor plan filed with the Department of Revenue, copy of Title 6 Chapter 4, 6-4-11 open container, and Title 6 Chapter 7, 6-7-03 police protection. Discussion held. Attorney Freeman will work on this ordinance as soon as possible.

Attorney took a floor plan review for public as it's okay -
The Little Cowboy Bar: The Little Cowboy Bar will be hosting a Branding Party Friday, May 8, 2015, from 2 PM to 2AM and is requesting an open container to be implemented and rope off and the east side of West River Street up to Randy Wike shop be closed between the Two Bear Tavern and The Little Cowboy Bar on that date for the street dance. The band will be located on the sidewalk outside The Little Cowboy Bar beside the ice machine and band shut down at 1:30 AM. The Little Cowboy Bar will pay \$75. for police protection. Alcohol will be sold inside the bar. Motion by Miller and seconded by Nottingham to approve this open container and street dance. Approved unanimously.

Dispatch Contract: Discussion held on Carbon County Dispatch Service costs. Not approved at this time. Mayor Anderson will get with other towns for more discussion on this.

Great West Engineering: Council reviewed Amendment No. 3 from Great West Engineering regarding wastewater system PER and improvements. Discussion held. Council decided not to sign at this time until council knows more about funding.

Old Business: Mayor Anderson said he called the state to join the states procurement program for telephone service just received letter back today. The cost will be .023 cents per minute for instate calls and .0539 cents per minute for out of state calls.

Other Business: None

Public Comment: (For those items NOT on the agenda): None.

2014-2015 Budget: Discussion held. Motion by Miller and seconded by Perkins to approve the 2014-2015 Budget. Approved unanimously.

Next Regular Town Council Meeting Date: Monday, June 1, 2015, at 7:00 PM at the Town Hall of Fromberg. Discussion on budget workshops to be held in June.

Adjourn: Motion by Miller and seconded by Nottingham to adjourn the meeting. Approved unanimously. Meeting adjourned.

Mayor, Richard Anderson

Brenda Kansala, Town Clerk

Town of Fromberg, MT.

Minutes For The Regular Town Council Meeting

Monday, June 1, 2015

7:00 PM

Mayor Richard Anderson called the meeting to order and opened with the Pledge Of Allegiance. Town council members present: Jim Perkins, Dave Flint, Tim Nottingham and Shirley Miller. PWD Mike Ventling, Chief of Police Ralph Dawson, Town Clerk Brenda Kansala and Town Attorney Hope Freeman were present.

Review and Adopt Agenda: Motion by Flint and seconded by Miller to approve the agenda as presented. Approved unanimously.

Minutes: Flint said he would like added to the minutes of May 4, 2015, on page 2 at the end of paragraph 3: Regarding the Two Bear parking lot area discussion held on whether Harley Avenue extends through West River Street exit or if there is any other public right of way throughout the Two Bear parking lot area. Motion by Flint and seconded by Perkins to approve the minutes as amended. Approved unanimously.

Bills: Motion by Flint and seconded by Nottingham to approve the bills as presented. Approved unanimously.

Employee Reports:

Clerk report was read aloud by clerk. Council received usage/billing summary, billing journal summary, accounts receivable summary and collections history from Black Mountain. Clerk gave to council new cost of postage stamps, stated Strom and Associates will be in office this week for audit review and presented to council letter from State of Montana Gambling Control Division stating Fromberg will receive distribution of \$1150. from Tomahawk Cafe and Casino which had been going County of Bridger is what was stated in the letter. Motion by Flint and seconded by Nottingham to approve clerk report as presented. Approved unanimously.

Public works report by Mike Ventling: Ventling included in his report a copy of the Sanitary Survey sent by Montana DEQ and discussion held. Discussion held on getting gravel from Don Schwend in Joliet, bulk water needs to be repaired and any changes will need to be engineered, fire hydrant at corner of West River Street and Montana was repaired today, fire hydrant at corner of West River Street and Harley Avenue will be soon and if water needs to be shut off notification will be made, will need asphalt soon for street repairs, lagoons full and will start discharging. Fromberg Improvement Committee paid for cement pad in the park and will be putting two permanent picnic tables there. Ventling said he will recall Master Meter to check on handheld. Mayor Anderson said public works clothing allowance is being discussed during budget meetings. Motion by Miller and seconded by Nottingham to approve the PWD report as submitted. Approved unanimously.

Police report by Chief Ralph Dawson: Discussion held on: welfare checks, trespassing, theft, vandalism, mischief, agency assists, alcohol sales and service warning, DUI, minor in possession and open container, animal control, disorderly conduct, animal control, casualty call, speeding citations and registration/ drivers license inspections. A report of ether scent on Lovers Lane. If anyone smells this odor need to let

Chief Dawson know time, date and place. Discussion on debris complaint about pile and some of their equipment stacked up behind The Little Cowboy Bar and neighboring area. Discussion on stop sign citations, parking and reverse U turn warnings. Dawson said June 15 will be anniversary of six years as Chief of Police with Fromberg. Motion by Flint and seconded by Miller to approve police report as presented. Approved unanimously.

Correspondence: Mayor Anderson read aloud letter from State of Montana Department of Natural Resources and Conservation (DNRC) announcing House Bill 6 was awarded. The Town of Fromberg ranked 26th and we are to receive grant money in the amount of \$125,000. Mayor Anderson read a letter from Office of the Governor, State of Montana, notifying the Town of Fromberg that House Bill 11 was signed into law on April 27, 2015, by the Department of Commerce, Community Development Division, Treasure State Endowment Program (TSEP) awarding \$750,000 to the town to complete improvements to its wastewater system. Council also received notice of unemployment insurance tax rates for fiscal year 2016 (7-1-15 thru 6-30-16). Council received rates from MMA. Mike and Diane Dalin, owners of the Two Bear Tavern, presented to council an event request for their 10th Anniversary Pig Roast on June 27th with music from 8 PM to 1 AM on June 28th and June 29th outside on the patio area after approval of their floor plan from the state. If floor plan is not approved by that date they will postpone the pig roast to a later date. Discussion held. Motion by Flint and seconded by Miller to allow the live music event and lift the open containers on the public property immediately adjacent to the Two Bear Tavern not including the street as long as complies with their service license funding to the Department of Revenue. Motion by Miller and seconded by Nottingham to amend the original motion to include Two Bear to pay the \$75. deposit for the officer on duty for the event by June 15. Approved unanimously. Chief Dawson will notify them in writing of the council decision. Dave Flint brought to council information on traffic speed signs. Discussion held and will give council time to review this information and discuss at next town council meeting.

Carol Jones – Concerned Citizen: Mrs. Jones gave council a letter from herself regarding a burglary at her home. She spoke to council and council was unable to answer her questions as they do not have information of the case as this case is still pending. Attorney Freeman said there are limitations under the law in Montana as far as release of criminal justice information and on a pending or ongoing investigation and council would be violating that law by even discussing it. Mrs. Jones will meet in private with Mayor Anderson and Chief Dawson Tuesday, June 2nd at 9 AM and have Shirley Miller as a witness.

Town of Fromberg Special Events Policy: Proposal by Town Attorney Hope Freeman. Council to review and bring to July council meeting.

Ordinance 261-Eligibility To Office: An Ordinance Amending 2-1-02 (Eligibility To Office) Of The Fromberg Municipal Code To Make It Compatible With State Law. Mayor Anderson read this aloud. Discussion held. Flint suggested to add the word a after the word not and before the word qualified to read: Eligibility To Office. No Person is eligible for any municipal office, elective or appointive, who is not a citizen of the United States, and who has not resided in the municipality or any area which has been annexed thereto for at least 60 days immediately preceding his or her election or appointment, and is not a qualified elector thereof. (Section 7-4-4401, MCA) Motion by Nottingham and seconded by Flint to approve this first reading as amended. Nay by Perkins. Motion passed.

Carbon County Sheriff Dispatch Contract: Attorney Freeman is asking them for records and documentation as to how the decision was reached for cost. Discussion held.

Income Survey: Mayor Anderson said he received a letter from Midwest Assistance Program (MAP) regarding the income survey stating the town does qualify to apply for the CDBG grant in the amount of \$400,000. The original number of surveys sent out sent out 195, three were undeliverable or non

residents. They received 141 completed income survey forms. From the 192 households on the final lists the survey results are 37 above income listed and 104 below income listed.

Wastewater Project: Discussion on TSEP documents to be signed and returned to Great West Engineering to complete the startup requirements. Council will set up a special meeting with him as he is on vacation at this time.

2015 – 2016 Budget Workshops and times: Council set up workshops for Tuesdays, June 9th, 16th, 23rd, and 30th at 7:00 PM.

Zoning Committee: No business.

Old Business: Will be planting memorial tree in park for Arthur Lee (Buddy) Holwegner from daughter Tara Lee Holwegner - Bertucci from Reno, NV.

Other Business: Discussion on Kevin Berckmoes property.

Public Comment: (For those items NOT on the agenda): Mark Vargas will be making an offer to the town to purchase the 10 acres at the Barley Field. George Parsons told council he has had property stolen from his premises. He has heard nothing and would like to know what is going on. Mayor Anderson told him to discuss this with Chief Dawson or the county attorney. (Dawson was out of council chambers talking with Attorney Freeman when this conversation was taking place). Shirley Miller lead discussion regarding disgruntled persons.

Next Regular Town Council Meeting Date: Monday, July 6, 2015, at 7:00 PM at the Town Hall of Fromberg.

Adjourn: Motion by Miller and seconded by Nottingham to adjourn the meeting. Approved unanimously. Meeting adjourned.

Mayor, Richard Anderson

Brenda Kansala, Town Clerk

Town of Fromberg, MT.

Minutes for The Special Town Council Meeting

Thursday, June 18, 2015

7:00 PM

Open to The Public

Mayor, Richard Anderson opened the special meeting and welcomed Chad Hanson from Great West Engineering. Town council members present: Jim Perkins, Dave Flint, Tim Nottingham and Shirley Miller. PWD Mike Ventling and Town Clerk Brenda Kansala were present.

The purpose of this meeting was to discuss the wastewater system to get updates and to find out what are the next steps the town needs to make. Discussion was held on TSEP documents to be singed for the start-up requirements which are: Exhibit 2-C Signature Certification Form, Exhibit 2-D Designation of Depository for Direct Deposit of TSEP Funds, Project Management Plan for The Town of Fromberg, Montana Wastewater System Improvements and Amendment To Owner-Engineer Agreement. Discussion held on SAGR and Bio-Lac systems. Motion by Nottingham and seconded by Perkins to authorize Chad Hanson to move forward to research the Bio-Lac system and Mayor Anderson to sign Amendment To Owner-Engineer Agreement. Amendment No. 3. Nay by Flint. Motion passed. Chad Hanson will get back to council with a Bio-Lac alternative.

Adjourn: Motion by Miller and seconded by Nottingham to adjourn the meeting. Approved unanimously. Meeting adjourned.

Mayor, Richard Anderson

Brenda Kansala, Town Clerk

Town of Fromberg, MT.

Minutes For The Regular Town Council Meeting

Monday, July 6, 2015

7:00 PM

Mayor Richard Anderson called the meeting to order and opened with the Pledge Of Allegiance. Town council members present: Jim Perkins, Dave Flint, Tim Nottingham and Shirley Miller. PWD Mike Ventling, Chief of Police Ralph Dawson, Town Clerk Brenda Kansala and Town Attorney Hope Freeman were present.

Review and Adopt Agenda: Mayor Anderson suggested moving meeting agenda item # 12 Barley Field up on the agenda below # 6 Employee Reports. Motion by Flint and seconded by Perkins to make the change and adopt the agenda as amended. Approved unanimously.

Minutes: Motion by Perkins and seconded by Miller to approve the minutes of June 1, 2015. Approved unanimously. Motion by Flint and seconded by Perkins to approve the Special Meeting Minutes with Great West Engineering of June 18, 2015. Approved unanimously.

Bills: Motion by Flint and seconded by Perkins to approve the bills as presented. Approved unanimously.

Employee Reports:

Clerk report was read aloud by clerk. Council received usage/billing summary, billing journal summary, accounts receivable summary, collections history, statement of revenue budget vs actual, tax voucher detail, revenue voucher detail and combined check register from Black Mountain Software. Discussion held on write offs and certified letters which went out July 2, 2015, to some persons regarding delinquent bills along with MCA 7-13-4309 Procedure To Collect Sewer Or Water Charges which is a 30 day notice. Council said will discuss again at next council meeting. Motion by Flint and seconded by Perkins to approve clerk report as presented. Approved unanimously.

Public works report by Mike Ventling: Ventling stated hydrant is in on West River Street and Highway. Discussion held on street patching and repairs, will be doing new hookups at 510 West River Street, received six loads of gravel at \$50. per load, started discharging middle of June, Bridger loaning town their brush hog for use at pump house, and Sensus metering system reader quit working and could possibly take up to three to six weeks to fix and hydrant by school will be repaired. Discussion held on truck route. Motion by Perkins and seconded by Miller to approve the PWD report as presented. Approved unanimously.

Police report by Chief Ralph Dawson: Discussion held on: welfare check, vandalism, agency assists, alcohol sales and service warning, Two Bear floor plan approved by Department of Revenue, open container, animal control, Child Protection Services regarding 3 year old, disorderly conduct, curfew check, debris warning, speeding citations and registration/ drivers license inspections, parking and reverse U turns. Motion by Miller and seconded by Nottingham to approve police report as presented. Approved unanimously.

Barley Field: Mayor Anderson said the Town of Fromberg has had an offer of \$17,500. for all ten acres and water rights of the Barley Field from Mark and Leza Vargas. Mayor Anderson said he had talked to bank and property price could be six to seven thousand per acre. Discussion held. Vargas said they may also interested in a portion of the property. Council gave Mayor Anderson permission to proceed to negotiate with Mr. Vargas so Mayor Anderson can get back with council and Attorney Freeman regarding negotiations.

Correspondence: None.

Traffic Speed Signs: Discussion held. Ventling will check with Traffic Daddy regarding the cost of their signs.

Town of Fromberg Special Events Policy: Discussion held. Attorney Freeman will rewrite and have for the August meeting.

Ordinance 261-Eligibility To Office – Second Reading: An Ordinance Amending 2-1-02 (Eligibility To Office) Of The Fromberg Municipal Code To Make It Compatible With State Law. Mayor Anderson read this aloud. Discussion held. A typing error was found. The change is: change city council to town council. Motion by Flint and seconded by Nottingham to approve this second reading as amended to correct the typing error. Nay by Perkins. Motion passed.

Carbon County Sheriff Dispatch Contract: Discussion held. Will keep on agenda for August meeting.

Zoning Committee: No business.

Old Business: Mayor Anderson said Harley Avenue stops at West River Street. Discussion held.

Other Business: Discussion held on meter reading. James Schuma said he wanted to be on record to thank PWD Ventling for helping Schuma locate property pins.

Public Comment: (For those items NOT on the agenda): None.

Next Regular Town Council Meeting Date: Monday, August 3, 2015, at 7:00 PM at the Town Hall of Fromberg.

Adjourn: Motion by Flint and seconded by Miller to adjourn the meeting. Approved unanimously. Meeting adjourned.

Mayor, Richard Anderson

Brenda Kansala, Town Clerk

Minutes For The Regular Town Council Meeting

Monday, August 3, 2015

7:00 PM

Mayor Richard Anderson called the meeting to order and opened with the Pledge Of Allegiance. Town council members present: Jim Perkins, Dave Flint and Tim Nottingham. Shirley Miller was not present. PWD Mike Ventling, Chief of Police Ralph Dawson, Town Clerk Brenda Kansala and Town Attorney Hope Freeman were present.

Review and Adopt Agenda: Motion by Flint and seconded by Perkins to adopt the agenda as presented. Agenda item #9 Marge Taylor – Ordinances was unable to attend this meeting. Approved unanimously.

Minutes: Motion by Flint and seconded by Perkins to approve the minutes of July 6, 2015. Approved unanimously.

Bills: Motion by Perkins and seconded by Nottingham to approve the bills as presented. Approved unanimously.

Employee Reports:

Clerk report was read aloud by clerk. Council received usage/billing summary, billing journal summary, accounts receivable summary, collections history, tax voucher detail, revenue voucher detail and combined check register from Black Mountain Software. Discussion held on write offs and certified letters which went out July 2, 2015, to some persons regarding delinquent bills along with MCA 7-13-4309 Procedure To Collect Sewer Or Water Charges which is a 30 day notice. Russell Cumin, Mary Lou Pliatt, Damien Kurtz and Paul E. Price are the persons who have delinquent water bills which will go on their taxes. Jack Miller, Jeff and Kellie Krenning and Joseph L. and Janie W. Yates are persons who no longer own the property and have non collectible bills which will be written off. Discussion held. Motion by Nottingham and seconded by Flint to approve to write off these accounts. Approved unanimously. Motion by Flint and seconded by Perkins to approve clerk report as presented. Approved unanimously.

Public works report by Mike Ventling: Discussion on fire hydrants, will start paving, Carbon street needs to be resurfaced and Ventling will get bids, meter reading system needs new battery, laptop conversion \$7,700.00, have cement barriers, pad in park and bushes are gone, lagoon discharging, main water valves and tack oil. Discussion held on projects for grants. Motion by Flint and seconded by Nottingham to approve the PWD report including the expenditure of tack oil with a 50/50 \$900.00 approximate split with Bridger. Approved unanimously.

Police report by Chief Ralph Dawson: Discussion held on: welfare check, trespass, vandalism, agency assists, curfew, alcohol sales, animal control, Child Protection Services regarding 3 year old, disorderly conduct, citizen assist, weed warnings, speeding, registration/ drivers license inspections and parking.

Chief Dawson will be on vacation August 7-16. Discussion on graphics for police car and practice ammo. Motion by Nottingham and seconded by Perkins to purchase patrol unit graphics in the amount of \$300.00 Approved unanimously. Motion by Flint and seconded by Nottingham to purchase practice ammo for the month in the amount of \$20. Approved unanimously. Motion by Flint and seconded by Perkins to approve police report as presented. Approved unanimously.

Correspondence: Mayor Anderson read a letter from Tara Bertucci announcing her coming to town to visit and see the tree she had donated in memory of her father Arthur Lee Holwegner.

Fromberg Days – Fromberg Fire Department, Tomahawk, Two Bear Tavern and The Little Cowboy Bar: The Fromberg Fire Department will be holding their pig roast at the Tomahawk Cafe and Casino. Council received letter from Diane Dalin and Rachel Grandfield requesting street closure and lifting of open container on West River Street and in the city park on August 29th and 30th for Fromberg Days event. Discussion held on Fromberg Day events and parade starting at 11:00 A. M. Dawson will write letter to them giving event days, hours for open container waiver on West River Street and in the city park for horseshoe tournament, area of street closure hours and panels to be used to mark off area, street signage and \$150. for police protection by two extra officers. His letter will be attached to the minutes of this meeting in the minutes book after council approval of these minutes.

Marge Taylor – Ordinances: Marge Taylor was unable to attend this meeting. Mayor Anderson said property owners take care of weeds from their property to the street.

Town of Fromberg Special Events Policy: Discussion held. Motion by Flint to repeal 6-7-01 of the Town Code and replace it with the Special Events Policy as written. Attorney Freeman said need to repeal Town Code as a second part at another time. Flint withdrew his motion. Motion by Flint and seconded by Perkins to adopt the Special Events Policy as written. Approved unanimously.

General Elections – mail ballot election or poll election: Discussion held. Motion by Flint and seconded by Perkins to opt for the poll election. Approved unanimously.

Solar Bee Contract: Discussion held. Motion by Flint and seconded by Perkins to select Option #1 of this contract in the amount of \$4,714.00 and to pay any claims which are currently in the bills as of today. Approved unanimously.

Carbon County Sheriff Dispatch: Discussion held. Attorney Freeman will write letter for councils review and send it to Carbon County Commissioners.

State of Montana Surplus Property Programs: Resolution # 449. Mayor Anderson read this resolution aloud. Motion by Perkins and seconded by Flint to accept this resolution. Approved unanimously. Signers are Richard Anderson, Jim Perkins, Tim Nottingham, Mike Ventling and Ralph Dawson.

Traffic Speed Signs: Discussion held.

Budget Resolutions:

Resolution # 446: A resolution approving the Town of Fromberg 2014-2015 budget as attached and labeled as Final 2014-2015 Budget. Discussion held. Motion by Perkins and seconded by Nottingham to pass Resolution # 446. Approved unanimously.

Resolution # 447: A resolution permitting the clerk to make the necessary budget transfers within the various accounts for the fiscal year ending June 30, 2015 to accounts that are short within the budget. Discussion held. Motion by Nottingham and seconded by Perkins to accept Resolution #447 as written. Approved unanimously.

Resolution # 448: A resolution to establish a salary scale for setting salaries and/or wages for town employees by the Town of Fromberg, Montana. Discussion held. Motion by Flint and seconded Perkins to approve the use of the salary scale for setting employee wages and adopt the salary scale. Approved unanimously.

Zoning Committee: No issues.

Old Business: None

Other Business: Discussion held on bulk water station not working properly.

Public Comment: (For those items NOT on the agenda): None.

2015-2016 Budget: Discussion held. Budget meeting workshops will be held on Tuesdays August 11, August 18 and August 25 at 7 PM open to the public.

Next Regular Town Council Meeting Date: Monday, September 14, 2015, at 7:00 PM at the Town Hall of Fromberg.

Adjourn: Motion by Nottingham and seconded by Flint to adjourn the meeting. Approved unanimously. Meeting adjourned.

Mayor, Richard Anderson

Brenda Kansala, Town Clerk

**TOWN OF FROMBERG
SPECIAL EVENTS POLICY**

Approved and Adopted by the Town Council on 3 August 2015

INSTRUCTIONS

1. Take care to read the entire EVENT POLICY
2. **Application:** a. Read, fill in the blanks being as specific as possible
b. Provide required documentation as requested on application
c. Date and Sign
3. **Fromberg Town Council Action of Application:** Fill in applicant information **ONLY** and return with event application.

TOWN OF FROMBERG

SPECIAL EVENTS POLICY

Approved and Adopted by Town Council on 3 August 2015

Persons or entities **seeking to use Town of Fromberg property for a special event** in which participants are charging admission, event holders are closing a city street, alcohol is served or consumed, fireworks are set off, or the event will be held on public property, must obtain approval in advance from the Fromberg Town Council.

Application. An applicant shall submit a written application specifying the nature of the special event, the area planned for the special event, whether alcohol will be served, time period of special event, number of people anticipated to participate, whether a street and / or alley closure is necessary, if security is needed, whether trash removal is needed, and whether restrooms are required and provided. **The deadline for filing a completed application shall be at least forty-five (45) days in advance of the special event.** The Council meets on the first Monday of each month.

Notification to Abutting Businesses. If street closure is requested, the applicant shall provide with the application evidence of notification of each property owner or representative abutting and within on hundred feet (100') of the special event for their comment prior to the date of approval.

Clean-up Deposit. Upon approval of the application, the applicants may be required to pay a clean-up deposit towards cleanup of the special event area. This clean-up deposit shall be refunded upon verification by the Town that the area is trash-free and has been restored to the condition it was in prior to the use.

Insurance; Indemnification. If the event involves the sale or consumption of alcohol, a rodeo, or fireworks, the applicant shall submit proof of insurance for comprehensive general liability, automobile liability and designated premises liability in the amount of seven hundred fifty thousand dollars (\$750,000.00) for each claim and one million dollars (\$1,000,000.00) for each occurrence, and list the Town of Fromberg as an additional named insured. The Town Council may require insurance coverage in a higher or lower amount based upon the type of special event, the number of persons anticipated to attend the special event, or the anticipated number of persons participating in the special event.

Alcohol. No sale of alcoholic beverages is allowed unless proper licensing is prepared in advance of the special event. The applicant must demonstrate that all state and local alcohol sales and service laws and local ordinances permitting the sale and consumption of alcoholic beverages have been complied with and must provide copies of all applicable state and local liquor permits with the special event application.

If the event holder intends to sell or provide alcoholic beverages to attendees, the applicant must specify the location and size of the area wherein they propose to sell, serve and allow consumption of the alcoholic beverages. For consumption of alcoholic beverages off site of a

TOWN OF FROMBERG SPECIAL EVENTS POLICY

Approved and Adopted by Town Council on 3 August 2015

licensed establishment, the applicant must request a waiver of the Open Container Ordinance and specify the area to be waived.

Security. An applicant requesting a special events permit that includes the sale and service of alcoholic beverages is required to secure through the Fromberg Police Department additional law enforcement presence for the event, and to provide payment for that presence as specified by the Department a minimum of 3 weeks prior to the event.

**TOWN OF FROMBERG
SPECIAL EVENTS POLICY**

Approved and Adopted by Town Council on 3 August 2015

APPLICATION

Name / Purpose of Special Event: _____

Area Proposed for Special Event: _____

Date and Duration of Special Event: _____

Number of People Anticipated to Attend: _____

Please check the requirements applicable to your special event:

☐ **Street / Alley Closure Requested** (If a street closure is requested, the applicant must provide evidence that the applicant has notified each property owner or its authorized representative abutting the proposed use area of the special event)

☐ **Security Needed** (In the event that alcohol is being served, the event holders must arrange and pay for security. Contact the Fromberg Police Chief for details).

☐ **Trash Removal**

☐ **Number of Restrooms / Latrines needed** _____.

☐ **Alcoholic beverages will be sold during special event. Specify the location and size of the area where alcoholic beverages will be sold / consumed:** _____

☐ **Waiver of Open Alcohol Prohibition Requested**

☐ **Proof of Insurance Provided.** (In the event that alcohol, fireworks or rodeo are involved in the special event, the event holders must provide proof of liability insurance as required in Fromberg's special events policy).

☐ **Clean-up Deposit Paid in the Amount of** _____.

Deadline for filing. The application must be filed at least 45 days prior to the event and the application must be approved by the Fromberg Town Council at a regular meeting prior to the event.

Date

Signature of Applicant

**TOWN OF FROMBERG
SPECIAL EVENTS POLICY**

Approved and Adopted by Town Council on 3 August 2015

FROMBERG TOWN COUNCIL ACTION OF APPLICATION

Applicant:

At a meeting of the Fromberg Town Council held _____ the Council voted
for the following action on your Special Events Application:

☐ Special Event Application **APPROVED** without restrictions.

☐ Special Event Application **APPROVED** with the following restrictions:

☐ Security approved for _____ officers at \$ _____ per hour / per officer.

☐ Special Event Application **DENIED**.

Dated: _____

Fromberg Mayor

TOWN OF FROMBERG SPECIAL EVENTS POLICY

Persons or entities **seeking to use Town of Fromberg property for a special event** in which participants are charging admission, event holders are closing a city street, alcohol is served or consumed, fireworks are set off, or the event will be held on public property, must obtain approval in advance from the Fromberg Town Council.

Application. An applicant shall submit a written application specifying the nature of the special event, the area planned for the special event, whether alcohol will be served, time period of special event, number of people anticipated to participate, whether a street and/or alley closure is necessary, if security is needed, whether trash removal is needed, and whether restrooms are required and provided. The deadline for filing a completed application shall be at least forty-five (45) days in advance of the special event. The applicant must also obtain approval of the town council to hold the event. The council meets on the first Monday of each month.

Notification to Abutting Businesses. If street closure is requested, the applicant shall provide with the application evidence of notification of each property owner or representative abutting and within one hundred feet (100') of the special event for their comment prior to the date of approval.

Clean-up Deposit. Upon approval of the application, the applicants may be required to pay a clean-up deposit towards cleanup of the special event area. This clean-up deposit shall be refunded upon verification by the Town that the area is trash-free and has been restored to the condition it was in prior to the use.

Insurance; Indemnification. If the event involves the **sale of alcohol on town property**, a rodeo, or fireworks, the applicant shall submit proof of insurance for comprehensive general liability, automobile liability and designated premises liability in the amount of seven hundred fifty thousand dollars for each claim and one million dollars for each occurrence, and list the Town of Fromberg as an additional named insured. The town council may require insurance coverage in a higher or lower amount based upon the type of special event, the anticipated number of persons attending the special event, or the anticipated number of persons participating in the special event.

Alcohol. No sale of alcoholic beverages is allowed **on town property**, unless proper licensing is prepared in advance of the special event. The applicant must demonstrate that all state alcohol sales and service laws and local ordinances permitting the sale and consumption of alcoholic beverages have been complied with and must provide copies of all applicable state and local liquor permits with the special event application.

If the event holder intends to sell or provide alcoholic beverages to attendees **on town property**, the applicant must specify the location and size of the area wherein they propose to sell, serve and allow consumption of the alcoholic beverages. For consumption of alcoholic beverages off site of a licensed establishment, the applicant must request a waiver of the Open Container Ordinance and specify the area to be waived.

Security. An applicant requesting **special events permit that includes the sale, service or consumption of alcoholic beverages on town property** is required to secure through the Fromberg Police Department additional law enforcement presence for the event. The applicant must pay for that presence as specified by the Department a minimum of 3 weeks prior to the event.

Minutes For The Regular Town Council Meeting

Monday, September 14, 2015

7:30 PM

Mayor Richard Anderson called the meeting to order and opened with the Pledge Of Allegiance. Town council members present: Jim Perkins, Tim Nottingham and Shirley Miller. Dave Flint was not present. PWD Mike Ventling, Chief of Police Ralph Dawson, Town Clerk Brenda Kansala and Town Attorney Hope Freeman were present.

Review and Adopt Agenda: Motion by Perkins and seconded by Miller to adopt the agenda as presented. Approved unanimously.

Minutes: Motion by Perkins and seconded by Miller to approve the minutes of August 3, 2015. Approved unanimously.

Bills: Motion by Perkins and seconded by Miller to approve the bills as presented with the caveat Nottingham had not finished reviewing the bills and if he had any issues he could present them. Approved unanimously. No issues from Nottingham.

Employee Reports:

Clerk report was read aloud by clerk. Clerk thanked the Fromberg Fire Department for the great success of the Fromberg Days Pig Roast at the Tomahawk Cafe. Wonderful food and a fun time was had by all. Council received usage/billing summary, billing journal summary, accounts receivable summary, collections history, tax voucher detail, revenue voucher detail and combined check register, statement of expenditure budget vs actual, statement of revenue budget vs actual and copies of bank statements as reports. Motion by Miller and seconded by Perkins to approve clerk report as presented. Approved unanimously.

Public works report by Mike Ventling: Discussion on fire hydrants needing replaced, draining and flushing of hydrants, bulk water station needs repair and will have to be engineered, discharging has been completed for the year. meter reading system needs work and laptop conversion would be \$7700. Ventling lead discussion with council on wages and overtime. Discussion on road and street potholes and repairs. Motion by Perkins and seconded by Nottingham to approve the PWD report. Approved unanimously.

Police report by Chief Ralph Dawson: Discussion held on: trespass issue with dog, theft, agency assists, alcohol sales/service, MIP, animal control, disorderly conduct, motor vehicle horn activated did get shut off, complaint of neighbor mowing and blowing weed debris onto other neighbors yard, found keys reunited with owner, report of suspicious plastic tote on gravel bar at river, traffic complaints BNSF right of way can not see children at crossing due to tall weeds, speeding and stop sign citations and auto insurance warning. Dawson said needs practice ammo \$20. for 50 rounds and gave council bids for new tires for Tahoe with Kevin Rysavy from Samms Automotive being the low bid \$566. Motion by Miller and seconded by Perkins to approve police report as presented. Approved unanimously.

Correspondence: Council received a reminder from Carbon County Elections Office to vote in the Fromberg poll election November 3, 2015, at Fromberg School from noon to 8 P.M. stating the last day to file for write-in candidates being October 5th. Mayor Anderson read a letter council received from Carbon County Commissioners to attend a meeting Thursday, September 17, 2015, 7 P.M. in the Commissioners' office located at 17 West 11th Street, Red Lodge, Montana to discuss the Dispatch Interlocal Agreement. Discussion held. Mayor Anderson, Attorney Freeman and other persons in the community will attend this meeting.

Ordinance # 262: An Ordinance Repealing Title 6, Chapter 7 (Dances), As No Longer Applicable Once The Town of Fromberg Adopted The Special Events Policy. Mayor Anderson read this ordinance aloud as first reading. Motion by Perkins and seconded by Nottingham to approve this ordinance as the first reading. Approved unanimously.

Ordinance # 263: An Ordinance Establishing The Three Public Places For Posting Of Public Notices As Prescribed By MCA 7-1-4127. Mayor Anderson read this ordinance aloud. The three posting places would be Post Office, Town Hall and Tomahawk Cafe. Discussion held. Council agreed the three public places for posting should be Post Office, Town Hall and Senior Citizens Center OR Fire Department. Motion by Miller and seconded by Perkins to approve this ordinance as the first reading with amendments. Approved unanimously.

Resolution # 450: A Resolution To Adopt The Mill Levy Tax For The Fiscal Year 2015-2016. Mayor Anderson read this resolution aloud. Motion by Miller and seconded by Perkins to accept this resolution. Approved unanimously.

Resolution # 451: A Resolution Of The Town Of Fromberg, Montana, Adopting Fiscal Year 2015-2016 Preliminary Budget. Mayor Anderson read this resolution aloud. Motion by Perkins and seconded by Nottingham to accept this resolution. Approved unanimously.

Fromberg Fall Cleanup: Republic Services dates for fall cleanup are as follows: Dumpsters will be at the park all three days. Friday October 16th one truck 8 AM to 3 PM, Saturday October 17th two trucks 8 AM to 3 PM and Sunday October 18th two roll off boxes. Motion by Perkins and seconded by Miller to approve these dates. Approved unanimously.

Discussion – Town Utility Rates: Postponed. Flint has figures and not in attendance.

Zoning Committee: No issues.

Old Business: None

Other Business: Annette Anderson discussed Historic Preservation Dinner and award to Shirley Zupan. Clarks Fork Valley Museum closed for the season and had a good year. Tree in park planted in memory of Art Holwegner doing well. Discussion on memorial plaques, bricks and wall. Discussion on PVC holster for street crossing signs, Fromberg Days ribbons and prizes.
2015-2016 Budget: Discussion held. Budget meeting workshop will be held on Tuesday September 29 at 7 PM open to the public.

Public Comment: (For those items NOT on the agenda): None.

Next Regular Town Council Meeting Date: Monday, October 5, 2015, at 7:00 PM at the Town Hall of Fromberg.

Adjourn: Motion by Perkins and seconded by Miller to adjourn the meeting. Approved unanimously. Meeting adjourned.

Mayor, Richard Anderson

Brenda Kansala, Town Clerk

Minutes For The Re

Monday

Mayor Richard Anderson called the meeting to council members present: Jim Perkins, Dave F PWD Mike Ventling, Chief of Police Ralph D Hope Freeman were present.

Review and Adopt Agenda: Motion by Flint and seconded by Perkins to move agenda item # 12 Zoning Committee up under agenda item #10 Carbon County Dispatch Services and adopt the agenda as amended. Approved unanimously.

Minutes: Motion by Perkins and seconded by Miller to approve the minutes of the Public Hearing on the 2015-2016 preliminary budget held September 14, 2015 and the minutes of the Regular Town Council Meeting September 14, 2015. Approved unanimously.

Bills: Motion by Flint and seconded by Perkins to approve the bills after amended distribution of account numbers regarding Cenex and Verizon bills using 5210 water and 5310 sewer account numbers and for health insurance employee distribution. Approved unanimously.

Employee Reports:

Clerk report was read aloud by clerk. Reminder of Fall Cleanup Friday, Saturday and Sunday October 16, 17 & 18. Council received usage/billing summary, billing journal summary, accounts receivable summary, collections history, tax voucher detail, revenue voucher detail and combined check register, statement of expenditure budget vs actual, statement of revenue budget vs actual and a copy of the Bank of Bridger bank statement as reports. Motion by Flint and seconded by Perkins to approve clerk report as presented. Approved unanimously.

Public works report by Mike Ventling: Discussion on laptop conversion \$7,700.00, need sewer bugs four month supply \$1,000, asphalt all gone, need new meter pit at Shank's, took out other water chamber at the pump house, had electrician repair lift station pump switches, moved piece of cement by post office as had caved in and diverting water under the sidewalk. Motion by Flint and seconded by Miller to accept the PWD report including the purchase of sewer bugs. Approved unanimously.

Police report by Chief Ralph Dawson: Discussion held on: welfare check, theft, vandalism, curfew, agency assists, animal control, assaults/domestics, Child Protection Services regarding 3 year old, disorderly conduct, civil service/warrants, speeding citations, insurance citation, registration/ drivers license citations and stop sign citation. New tires on Tahoe. Motion by Flint and seconded by Miller to approve police report and approve the purchase of practice ammo. Approved unanimously.

Correspondence: Mayor Anderson read letter from Office of the Governor Steve Bullock announcing the Town of Fromberg has been awarded \$450,000. from Community Development Block Grant (CDBG) Program for wastewater system improvements. Discussion held on bill and letter from Great West Engineering regarding Wastewater System Preliminary Engineering Report.

*Don't say
stated public works
dept to build then
own book story
10/5/15
from bullock program*

Ordinance # 262 Second Reading: An Ordinance Repealing Title 6, Chapter 7 (Dances), As No longer Applicable Once The Town of Fromberg Adopted The Special Events Policy. This ordinance was read aloud by Mayor Richard Anderson. Discussion held. Flint suggested to amend the wording in the second paragraph which said City Council to Town Council. Motion by Flint and seconded by Perkins to approve the second reading of Ordinance #262 as amended. Approved unanimously.

Ordinance # 263 Second Reading: An Ordinance To Establish Three Public Places For Posting Public Notices. This ordinance was read aloud by Mayor Richard Anderson. Motion by Perkins and seconded by Miller to accept Ordinance # 263 on the second reading. Approved unanimously.

Carbon County Sheriff Dispatch: Letter from Carbon County Commissioners hosting a meeting to be held in their Red Lodge office September 17. Discussion held. Attorney Freeman stated they are hosting another meeting October 22 in their office and welcomed attendance.

Zoning Committee: No issues.

Discussion – Town Utility Rates. Discussion held on utility rates. Discussion held on Sagr Systems PWD Venting had visited and had talked with operators. Venting stated his recommendation would be the Sagr System over the Bio Lac System for lagoons. Mayor Anderson set rate workshops for Tuesdays October 13 and 20.

Old Business: Discussion held on contract to do final engineering to be received from Great West Engineering.

Other Business: None

Public Comment: (For those items NOT on the agenda): PWD Venting said he and Wilm will build own brush hog.

2015-2016 Budget: Discussion held.

Next Regular Town Council Meeting Date: Monday, November 2, 2015, at 7:00 PM at the Town Hall of Fromberg.

Adjourn: Motion by Miller and seconded by Perkins to adjourn the meeting. Approved unanimously. Meeting adjourned.

Mayor, Richard Anderson

Brenda Kansala, Town Clerk

Minutes For The Regular

Mon

HDSUPPLY®
WATERWORKS

Mayor Richard Anderson called the meeting council members present: Jim Perkins, Dave Venting, Chief of Police Ralph Dawson, were present.

Review and Adopt Agenda: Motion by Flint Approved unanimously.

Minutes: Motion by Perkins and seconded by Meeting October 5, 2015. Approved unanimously.

Bills: Motion by Flint and seconded by Perkins to approve the bills as presented. Approved unanimously.

Employee Reports:

Clerk report was read aloud by clerk. Municipal Election is Tuesday, November 3, 2015, at Fromberg School. Polls are open noon to 8:00 PM. Council received usage/billing summary, billing journal summary, accounts receivable summary, collections history, tax voucher detail, revenue voucher detail, combined check register, statement of expenditure budget vs actual, statement of revenue budget vs actual, a copy of the Bank of Bridger bank statement and Valley Federal Credit Union bank statement as reports. Motion by Flint and seconded by Perkins to approve clerk report as presented. Approved unanimously.

Public works report by Mike Venting: Main valves need to be replaced, hydrants at Lovers Lane and Carbon and Missouri need replaced do not drain and cost to repair about \$2500 or \$2600 each. With shut off valve \$3500. Shop lights need to be updated, bulk water system not working again, replaced entire fire hydrant at school and placed another test station by the hydrant. Mower/sweeper/brush hog they are talking about building their own. Big plow for backhoe they put a different angle on it. Small plow is mounted on the Dodge now. Vehicles, little equipment, jumping jack, back hoe, packer all need to be serviced. AO Smith gas water heater in the shop not working. Cost for fluids and filters on back hoe approximately \$800. Discussion held on bulk water system. Motion by Flint to approve PWD report including appropriating money for two new hydrants and get parts and fluids to service the vehicles. Motion by Perkins to second Flint's motion with an amendment to add the purchase of the water heater. Flint seconded Perkins amended motion. Approved unanimously. Venting asked if should purchase hydrants right now. Mayor Anderson said use your discretion as the Fire Chief regarding public safety.

Police report by Chief Ralph Dawson: Discussion held on: theft, coroner call, animal control, assault, disorderly conduct, picked up firearms from resident who has son coming to live with him (Fed parolee), speeding citations, insurance citation, registration/drivers license citation and stop sign citations, parking warning and disabled vehicle on town property. Chief Dawson requested approval of practice ammo and stated he replaced the siren/horn speaker on Tahoe. Discussion on white Jeep sitting on West River Street in the 200 block. Flint asked if there was discussion at the LEPC meeting on the radio system. Discussion

2 Nov 2015
Mayor Anderson
requested by Perkins
deputy town

vn
nan

held. Motion by Flint and seconded by Perkins to approve police report and approve the purchase order for practice ammo. Approved unanimously.

Correspondence: None. Mayor said he did get a late letter and will need to read it to see what it is about.

Marge Taylor – Ordinances: Marge Taylor asked about a trailer moved into town which she said looks illegal and horrible. She asked about the building next to her saying something was supposed to have been done about that and has not been done. She said she called the Fire Marshall and was told the town adopted the specs from the state to do it. Mayor Anderson said he has no knowledge of any agreement the town has made to accept or adopt from the Fire Marshall. Discussion held on trailer and property is nonconforming use for mobile home rental lot. This property is zoned commercial. Discussion held on re-codification of ordinances and how does the town want to grow. Discussion on growth policy, state inspectors and ordinances. Discussion on handing out pamphlets defining the town and getting a list of persons who would like to be on committee to form a growth policy.

Sewer Project:

a. Water Monitoring is drilling a couple of two inch holes to monitor the water table through the winter which will help determine how the project will be constructed. Discussion held. Motion by Perkins and seconded by Nottingham to approve the water monitoring. Approved unanimously.

b. CDBG Workshop Helena, MT November 19 and 20: Mayor Anderson said he needs to attend these workshops. Discussion held on motels and mileage. Motion by Flint and seconded by Nottingham for two persons to attend these meetings, one person being Mayor Anderson, and the town will reimburse the expenses for motel, mileage and meals from the sewer fund. Approved unanimously.

c. TSEP Signature Form: Exhibit 2-C Signature Certification Form. Discussion held. Three signatures were decided by council to be: Richard Anderson, Mayor, James A. Perkins, President of Town Council and Shirley L Miller, council member. Witnessed by David Flint and notarized by Brenda Kansala, Town Clerk.

Discussion – Town Utility Rates: Mayor said at next council meeting will have resolution of intent to raise rates. Public hearings in December. No rates have been decided on at this time. Discussion held.

Carbon County Sheriff Dispatch Contract: This dispatch contract is for the amount of \$933.25 for fiscal year 2015-2016. Discussion held. Motion by Miller and seconded by Flint to approve this contract based on 5 years. Nay by Perkins. Motion passed.

Community Event Planning: Mayor is asking persons in the community to join in and give suggestions for a community event such as art shows and craft shows as examples. Discussion held.

Zoning Committee: Bill Rivers said zoning committee approved Betty Anderson zoning permit to add onto 208 ½ a 6X11 addition onto garage. Discussion held. Motion by Flint and seconded by Nottingham to approve this construction. Approved unanimously. Mayor asked if anyone wanted to make any changes of mobile on Ann Peabody Royce property. Discussion held.

Old Business: Discussion held on Great West Engineering developing a contract administrator for the grants.

Other Business: Per Mayor Anderson take off for future agendas.

Public Comment: (For those items NOT on the agenda):

2015-2016 Budget: Discussion held. Should have final budget at next council meeting.

Next Regular Town Council Meeting Date: Monday, December 7, 2015, at 7:00 PM at the Town Hall of Fromberg.

Adjourn: Motion by Flint and seconded by Nottingham to adjourn the meeting. Approved unanimously. Meeting adjourned.

Mayor, Richard Anderson

Brenda Kansala, Town Clerk

Town of Fromberg, MT.

Minutes For The Regular Town Council Meeting

Monday, December 7, 2015

7:00 PM

Mayor Richard Anderson called the meeting to order and opened with the Pledge Of Allegiance. Town council members present: Jim Perkins, Dave Flint, Tim Nottingham and Shirley Miller. PWD Mike Ventling, Chief of Police Ralph Dawson, and Town Attorney Hope Freeman were present. Town Clerk Brenda Kansala ill and not in attendance.

Review and Adopt Agenda: Motion by Perkins and seconded by Miller to adopt the agenda as written. Approved unanimously.

Minutes: Motion by Perkins and seconded by Nottingham to accept the minutes of the Regular Town Council Meeting November 2, 2015. Approved unanimously.

Bills: Questions by council regarding Black Mountain annual maintenance fee and different modules. Discussion held. Motion by Nottingham and seconded by Perkins to accept the bills as presented. Approved unanimously.

Employee Reports:

Clerk report was read aloud by Mayor Anderson. Council received usage/billing summary, billing journal summary, accounts receivable summary, collections history, tax voucher detail, revenue voucher detail, combined check register, statement of expenditure budget vs actual, statement of revenue budget vs actual, a copy of the Bank of Bridger bank statement as reports. Discussion held. Motion by Miller and seconded by Perkins to approve clerk report as presented. Approved unanimously.

Public works report by Mike Ventling: Bulk water system still not working properly, getting ready to put up Christmas decorations and tree, manhole plugged at Sage and letter to homeowners in that culdesac, jetting at lagoons, well pump went down over Thanksgiving had to call electrician and American Drilling Parts ordered. Ball fields torn up. Discussion held. Town received a sander from the county. Motion by Perkins and seconded by Nottingham to approve PWD report. Approved unanimously.

Police report by Chief Ralph Dawson: Discussion held on: Two welfare checks, trespass, vandalism, three mischief, agency assist, two occasions of paper getting burnt at post office, bolo check, at Little Cowboy Bar large crowd smoking and joking on sidewalk asked them to move off sidewalk to back side of the Cowboy Bar, two coroner calls, eight animal control calls, call out domestic with mental health, did forensic interview with 12 year old sexual assault case, disorderly, two civil service complaints, resident housing felon dropped off ammo for storage, 4 speeding tickets issued, extended parking on West River Street has been accounted for and moved and report of empty vehicle at football field owner out taking pictures of sunrise. Requested approval of \$20. practice ammo. Replaced fuel injector, related gaskets and cracked distributor cap at Q's Automotive cost \$823. Motion by Miller and seconded by Nottingham to approve purchase of practice ammo for \$20. Approved unanimously. Motion by Nottingham and seconded by Miller to approve police report as given. Approved unanimously.

Correspondence: Mayor Anderson read aloud a resignation letter from David Flint removing himself from his council seat as he has moved to a new principal residence outside of Fromberg. Mayor Anderson

thanked him for his service. Mayor Anderson said council has received two letters of complaint regarding the police department and council will read and discuss how to be handled. Mayor Anderson said employee evaluations will be done after the holidays. Marge Taylor became disgruntled and left the meeting.

Historic Preservation Commission – Reappointment: Town received letter from Board of Commissioners Carbon County Historic Preservation Commission stating Annette Anderson term to expire December 31, 2015 and needs reappointment. Mayor Anderson read aloud letter from Annette Anderson stating she would like to continue serving on this board. Motion by Nottingham and seconded by Perkins to reappoint Annette Anderson to this position. Approved unanimously.

Carbon Conservation District – Appointment of Urban Supervisors: Mayor Anderson read aloud letter received from Carbon Conservation District requesting support in appointing Roger Hybner as Urban Supervisor to the Board of Supervisors and Mike Creeden or Clinton Giesick would like to represent the Urban Municipalities of Carbon County for the next 3 years. Discussion held. Motion by Nottingham and seconded by Miller to appoint Roger Hybner as Urban Supervisor and Clinton Giesick to represent the Urban Municipalities. Approved unanimously.

Resolution # 452 - Resolution of Intent To Raise Sewer Rates: Mayor Anderson read this resolution aloud. Discussion held. Motion by Nottingham and seconded by Perkins to approve this resolution of intent as written. Approved unanimously.

Resolution # 453 – Resolution of Intent To Raise Water Rates: Mayor Anderson read this resolution aloud. Discussion held. Motion by Nottingham and seconded by Miller to approve this resolution of intent as written. Approved unanimously.

Federal Emergency Management Agency(FEMA) Floodplain Program: Discussion held.

Bids for Sewer Project Monitoring Wells: Discussion held on SK Geotechnical bid of \$14,000. and Tetra Tech bid of \$21,000. Motion by Nottingham and seconded by Perkins to accept the bid of SK Geotechnical in the amount of \$14,000. Approved unanimously.

Resolution # 454: A Resolution Of The Town of Fromberg, Montana Adopting Fiscal Year 2015-2016 Final Budget. Motion by Perkins and seconded by Miller to approve Resolution 454. Approved unanimously.

Estimate For New Water Well: Mayor Anderson gave council estimate (opinion of probable costs) for water well supply. Discussion held.

Zoning Committee: None.

Old Business: Mayor Anderson said Ventling going to get permission to groom the highway so when persons come into town limits it looks good. Discussion held.

Public Comment: (For those items NOT on the agenda): Discussion on torn up ball park, graffiti on concession stand at park, speeding on River Street, neighborhood watch, skateboarders, newsletters and community bulletin board.

2015-2016 Budget: Was reviewed in clerk report.

Next Regular Town Council Meeting Date: Monday, January 4, 2016, at 7:00 PM at the Town Hall of Fromberg.

Adjourn: Motion by Miller and seconded by Nottingham to adjourn the meeting. Approved unanimously. Meeting adjourned.

Mayor, Richard Anderson

Brenda Kansala, Town Clerk