

FROMBERG TOWN COUNCIL AGENDA
MEETING TIME IS MONDAY AUGUST 12, 2024 AT 7:00 PM
FROMBERG TOWN HALL, 118 W RIVER STREET
(Discussion And Possible Action on All Items.)

Monday August 12, 2024

PLEDGE OF ALLEGIANCE:

CALL TO ORDER:

CORRESPONDENCE:

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA:

MAYOR / COUNCIL:

- This is a time when the Mayor or the Council members can bring a concern before the council that is not otherwise listed on the agenda. No action can be taken at this time. If action is necessary, the item may be put on the next meeting agenda.

SHERIFF DEPARTMENT REPORT:

SPECIAL EVENTS APPLICATION:

OLD BUSINESS:

- Personnel Policy Changes
- House Bill 355 Project

NEW BUSINESS:

- Burn Pit – Richard Shanks
- Resolution #535: Amend 2023-2024 Budget

CONSENT AGENDA:

- Approve Minutes
 - July 15, 2024 Regular Meeting
 - July 22, 2024 Special Meeting
- Approve Claims
- Approve Payroll Summary
- Approve Journal Vouchers

TOWN ATTORNEY: Dennison Butler

PUBLIC WORKS DIRECTOR: Marcus Schutterle

TOWN CLERK: Kirstin Sweet

ADJOURN:

Conduct at Public Meetings

The public is invited to speak on any item under discussion by the Council, after recognition by the presiding officer.

The speaker should stand at the podium, and for the record, give his/her name and address, and, if applicable, the person, firm or organization he/she represents. Comments should be limited to three (3) minutes unless approval by the presiding officer, and citizens requesting to speak shall limit him or herself to matters of fact regarding the issue of concern. Prepared statements are welcomed and should be given to the Clerk of the Council. Prepared statements that are also read, however, shall be deemed unduly repetitious. All prepared statements shall become part of the hearing record.

While the Town Council is in session, those in attendance must preserve order and decorum. A member shall not delay or interrupt the proceedings or the peace of the Council, nor disturb any member while speaking or refuse to obey the orders of the Council or its presiding officer. Any person making personal, impertinent or slanderous remarks or who shall become boisterous or disruptive during the Council meeting shall be forthwith barred from further presentation to the Council by the presiding officer, unless permission to continue be granted by the presiding officer or a majority vote of the Council.

The Fromberg Town Council reserves the right to amend these rules of procedure as deemed necessary.

FROMBERG TOWN COUNCIL

PUBLIC HEARING AGENDA

PUBLIC HEARING TIME IS 6:30 PM AT FROMBERG TOWN HALL, 118 W RIVER ST

Monday, August 12, 6:30pm

PLEDGE OF ALLEGIANCE:

PUBLIC HEARING ON THE TOWN OF FROMBERG's BUDGET Amendment FOR THE FISCAL YEAR 2023-2024:

PUBLIC COMMENT IN SUPPORT OF OR IN OBJECTION TO THE BUDGET Amendment:

ADJOURN:

FROMBERG TOWN COUNCIL

PUBLIC HEARING AGENDA

PUBLIC HEARING TIME IS 6:45 PM AT FROMBERG TOWN HALL, 118 W RIVER ST

Monday, August 12, 6:45pm

PLEDGE OF ALLEGIANCE:

PUBLIC HEARING ON HOUSE BILL (HB) 355 FUNDING:

ADJOURN:

**FROMBERG TOWN COUNCIL
MINUTES FOR A SPECIAL MEETING
HELD ON JULY 22, 2024**

The July 22, 2024 special meeting was held at 118 W River Street in Fromberg. The Pledge of Allegiance was recited, and the meeting was called to order at 7:00 pm by Mayor Tim Nottingham. Other council members present were Nate Caton, Robert Haseman, Michael Ventling and Tammy Taylor. Others present were Elton Kirtley, Matt Nottingham, Officer Ben LeBrun, Town Attorney Dennison Butler and Clerk ProTem Kirstin Sweet.

Public comment was first on the agenda. No public comment was offered.

The only item on the agenda was Resolution #534. Discussion was had regarding format of the wage scale, wage ranges and how annual increases might occur. We also discussed language to be included in the new resolution. A motion to approve Resolution #534 with the amendments made at the meeting was made by Councilman Ventling. The motion was seconded by Councilman Caton. The motion carried with the votes as follows: Councilman Ventling – aye, Councilman Haseman – aye, Councilman Caton – aye and Councilwoman Taylor – aye.

There being no further business a motion to adjourn was made by Councilman Caton and seconded by Councilman Ventling. The motion carried with the votes as follows: Councilman Caton – aye, Councilman Haseman – aye, Councilman Ventling – aye and Councilwoman Taylor – aye. Meeting was adjourned 7:51 pm.

ATTEST:

Tim Nottingham, Mayor

Kirstin Sweet, Town Clerk Pro Tem

**FROMBERG TOWN COUNCIL MINUTES FOR A REGULAR MEETING
HELD ON JULY 15, 2024**

The July 15, 2024 meeting of the Fromberg Town Council was held at 118 W River Street in Fromberg. The Pledge of Allegiance was recited, and the meeting was called to order at 7:00 pm by Mayor Tim Nottingham. Other council members present were Nate Caton, Robert Haseman, Michael Ventling and Tammy Taylor. Others present were Irwin Sankey, Sandy Bauwens, Ernest King, W Elliot, Ron Eugene, Jerry Hall, Rachel Granfield, Jean Ruot, Marge Taylor, Michele Auch, Elton Kirkley, Carbon County Sherriff Officer Ben LeBrun, Clerk Pro Tem Kirstin Sweet.

The first item on the agenda was correspondence. Brad Caton sent an email to the council regarding speaking with the town about the effects of the flood. Clerk Sweet will respond.

Next on the agenda was public comment. Jean Ruot commented on the explosion of fireworks. Jerry Hall asked about the Water project that is starting. Irwin Sankey commented on parking in the handicap zones. Rachel Granfield updated the council on the plans for Fromberg Days. Elton Kirtley commented n the FEMA money that was received. Nikki Elliot updated the council on the plans for a farmer’s market in the park.

The Mayor and Town Council were next on the agenda. They had nothing new to report.

Next on the agenda was the Sheriff Department’s report. Office Ben LeBrun presented the council with stats from the month of June.

Special Events Application was next on the agenda. There were no special events applications.

Old business was next on the agenda. The only item of old business was discussion regarding potential additions to the personnel policy. Discussion was had regarding the changes presented and information that Clerk Sweet received from MMIA. After much discussion a motion was made to table the item until further information could be obtained. That motion was made by Councilman Ventling, seconded by Councilwoman Taylor.

New Business was next on the agenda. The first item of new business was a discussion regarding the property owned by Brenda Buckmiller. She was present to speak to the council regarding maintenance on the property adjacent to hers that she thought she owned. Discussion was had regarding the boundaries. It was suggested that she get a survey to determine exactly where her property lines are located. The next item of new business was Resolution #532. A motion to move this resolution to the end of new business was made by Councilwoman Taylor, seconded by Councilman Ventling. The motion carried with the votes as follows: Councilman Ventling – aye, Councilman Haseman – aye, Councilman Caton – aye and Councilwoman Taylor – aye. Next was Resolution #533 to approve a sending policy. A motion to approve the resolution was made by Councilwoman Taylor, seconded by Councilman Ventling. The motion carried with the votes as follows: Councilman Ventling – aye, Councilman Haseman – aye, Councilman Caton – aye and Councilwoman Taylor – aye. Resolution #534 for an employee pay scale was next on the agenda. Discussion was had regarding the resolution that was presented and other potential ways to draft the resolution. A motion to table this item was made by Councilman Ventling, seconded by Councilwoman Taylor. The motion carried with the votes as follows: Councilman Ventling – aye, Councilman Haseman – aye, Councilman Caton – aye and Councilwoman Taylor – aye. A special meeting will be held on July 22, 2024 to determine a pay scale. The next item of new business was approving gravel for the streets. PWD Schutterle updated the council on the prices and approximate amount. A motion to approve money up to \$7,000 was made by Councilwoman Taylor and seconded by Councilman Ventling. The motion carried with the votes as follows: Councilman Ventling – aye, Councilman Haseman – aye, Councilman Caton – aye and Councilwoman Taylor – aye. Next was a discussion regarding the Town of Fromberg Floodplain Administration. Lastly was Resolution #532 to approve the burn pit rules. A motion to

approve the resolution was made by Councilwoman Taylor and seconded by Councilman Ventling. The motion carried with the votes as follows: Councilman Ventling – aye, Councilman Haseman – nay, Councilman Caton – aye and Councilwoman Taylor – aye.

The consent agenda was next. As this is a new format, Clerk Sweet explained how the consent agenda will work. She also asked that the claims be pulled out of the consent agenda and dealt with separately as there is one claim that is not correct. A motion to separate the claims was made by Councilman Ventling, seconded by Councilwoman Taylor. The motion carried with the votes as follows: Councilman Ventling – aye, Councilman Haseman – aye, Councilman Caton – aye and Councilwoman Taylor – aye. A motion to approve the rest of the consent agenda was made by Councilwoman Taylor Councilwoman Taylor, seconded by Councilman Ventling. The motion carried with the votes as follows: Councilman Ventling – aye, Councilman Haseman – aye, Councilman Caton – aye and Councilwoman Taylor – aye. Clerk Sweet asked that claim number 4743 be excluded from approval as it relates to the 24-25 fiscal year and these claims for the 23-24 fiscal year. A motion to approve all claims except 4743 was made by Councilwoman Taylor, seconded by Councilman Ventling. The motion carried with the votes as follows: Councilman Ventling – aye, Councilman Haseman – aye, Councilman Caton – aye and Councilwoman Taylor – aye.

Attorney Butler was not present.

Public Works Director Schutterle reported on projects he is working on.

Clerk Sweet updated the council on several items that need to be dealt with at the next meeting. She also announced that books are balancing for the last few months!!

There being no further business, Councilman Ventling motioned to adjourn. The motion was seconded by Councilwoman Taylor. The motion carried with the votes as follows: Councilman Caton – aye, Councilman Haseman – aye, Councilman Ventling – aye and Councilwoman Taylor – aye. The meeting was adjourned at 8:51pm.

ATTEST:

Tim Nottingham, Mayor

Kirstin Sweet, Town Clerk Pro Tem

RESOLUTION NO. 535

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF FROMBERG, MONTANA TO APPROVE AN AMENDMENT TO THE MUNICIPAL BUDGET FOR THE 2023-2024 FISCAL YEAR

WHEREAS, the Town Council of the Town of FROMBERG, Montana, has prepared a budget amendment for the fiscal year 2023-2024 and has given notice permitting all taxpayers to appear and be heard for or against any part of said budget amendment.

WHEREAS, the Town of FROMBERG had more expenditures than expected in the Fire Disability Fund #7120.

WHEREAS, the Town of FROMBERG received more revenue than expected in the Fire Disability Fund #7120.

WHEREAS, the Town of FROMBERG must pay out all monies received in the Fund #7120 to the Fire Relief Secretary:

WHEREAS, the Town of FROMBERG will increase the revenue budget for Fund #7120 as follows: Original Revenue Appropriation New Revenue Appropriation 335050 \$1500.00 335050 \$1654.00

WHEREAS, the Town of FROMBERG will increase the expenditure budget for Fund #7120 as follows: Original Expenditure Appropriation New Expenditure Appropriation 420000, 700 \$1500.00 420000, 700 \$1654.00

NOW THEREFORE BE IT RESOLVED, by the Town Council of the Town of FROMBERG, Montana that the fiscal year 2023-2024 Municipal Budget Amendment is approved and adopted as set forth above.

DULY passed and adopted at the Regular Meeting of the FROMBERG Town Council this 12th day of August 2024.

This Resolution shall become effective immediately upon passage.

Tim Nottingham, Mayor

ATTEST: _____

Kirstin Sweet, Town Clerk / Treasurer