

**TOWN OF FROMBERG REGULAR TOWN COUNCIL MEETING  
TUESDAY, MARCH 8, 2022 AT 7:00 PM  
FROMBERG TOWN HALL, 118 WEST RIVER STREET**

TUESDAY, MARCH 8, 2022

PLEDGE OF ALLEGIANCE:

CALL TO ORDER:

PUBLIC COMMENT:

CARBON COUNTY SHERIFF:

APPROVE MINUTES:

- 2022-02-03 REGULAR MEETING MINUTES
- 2022-02-18 SPECIAL MEETING MINUTES
- 2022-02-25 SPECIAL MEETING MINUTES

APPROVE CLAIMS:

APPROVE PAYROLL SUMMARY:

- MARIJUANA SURVEY RESULTS
- DISCUSS TOWN SHOP USEABILITY/ COMMITTEE REPORTS
- HIRING OF TEMPORARY, PART-TIME PUBLIC WORKS ASSISTANT

CORRESPONDENCE:

TOWN ATTORNEY:

PUBLIC WORKS DIRECTOR:

TOWN CLERK:

MAYOR/COUNCIL:

ADJOURN:

FROMBERG TOWN COUNCIL MINUTES REGULAR COUNCIL MEETING

HELD ON FEBRUARY 8, 2022

The February 8, 2022 meeting of the Fromberg Town Council was held at 118 W River Street in Fromberg. The Pledge of Allegiance was recited, and the meeting was called to order by Mayor Tim Nottingham at 7:05 pm. Council members present were Dave Stapleton, Nate Caton, and Frank "Bill" Gruel. Others present were Public Works Assistant/Clerk Lacey Breeding, Public Works Director Jay Carter, Jerry Hall, Chris Thelen, Kristi Kline with MRWS, Elton Kirtley, Tami Lynn, Niki Elliot, June Kalloch, Teri Klase, Marge Taylor and Attorney Kyle Moen.

First item was to go over and approve the Historical Society application of Chris Thelen. Discussion was had about Thelen's qualifications and resulted in a motion to approve her application by Councilman Nate Caton and was seconded by Councilman Dave Stapleton. The motion was carried as follows: Councilman Gruel, -aye, Councilman Caton, -aye, and Councilman Stapleton, -aye.

Next on the agenda was public comment. June Kalloch and Teri Klase had made an appearance at this meeting to inform the Council and the people of the town that they were discontinuing their efforts in putting up holiday decorations. Discussion was had about negative backlash the two had gotten for the efforts. Mayor Nottingham expressed his appreciation to them for their work and his disappointment in their decision to cease the decorating.

After that there was a motion made by Councilman Stapleton to approve the minutes from the previous month's minutes that was held on January 11, 2022. Councilman Caton followed with a second and the motion was carried out as follows: Councilman Gruel, -aye, Councilman Caton, -aye, and Councilman Stapleton, -aye.

Next on the agenda was the approval of claims for the month of January 2022. Councilman Caton made a motion to approve the claims and Councilman Stapleton seconded the motion. The motion was carried out with votes as follows; Councilman Gruel, -aye, Councilman Caton, -aye and Councilman Stapleton, -aye.

Following that was the approval of payroll for the month of January 2022. Councilman Caton made a motion to approve the payroll and Councilman Stapleton seconded the motion. The motion was carried with votes as follows; Councilman Gruel, -aye, Councilman Caton, -aye and Councilman Stapleton, -aye.

Next up was Kristi Kline with MRWS explaining the process of source water planning. Within this explanation Kline included how to keep public water supply safe from rivers and bank erosion and some of the studies that have been performed.

There was no correspondence for this meeting.

Next was Town Attorney Moen who was present. Attorney Moen explained some of the laws and details on Marijuana use and businesses within city limits. He informed the room of regulations and options that the town has on setting regulations if needed. Discussion was had about how to get a fair, accurate opinion from the people of the town on the use, cultivating and selling of Marijuana. It was decided to send out an anonymous survey to the town's people and the results would be discussed at the next regular council meeting.

After that Public Works Director, Jay Carter gave updates on the month of January 2022. He explained the details of the water main break that had happened, how it was dealt with and future concerns of the location. Carter also addressed the desire of putting a shed/building on an existing concrete slab located on the ball park play area. He explained it would be used for water parts, sewer parts, decorations and lawn equipment. Discussion was had on the request with no decisions made at this time.

Clerk Breeding gave updates on her progress during the previous month of January 2022. She explained the funding that was going to be applied to the cost of the previous month's water line break. Breeding also addressed the members of the improvement committee that were present at the meeting asking their thoughts and advice on the previously request sign to be put at the park regarding the gazebo.

Last on the agenda was Mayor/Council comment. Councilman Gruel started it off with questions about the search and location of the Town's current loan documents. Breeding updated the room on her efforts to find the documents in question and stated that the search is still underway. Next, Councilman Caton addressed the need for some of the equipment in public works to be replaced and updated. Discussion was had on the current condition of equipment and options for replacement. Then, Mayor Nottingham asked that the town start the hiring process for the newly annual part-time summer help outside.

The next meeting was set for March 8, 2022 and there being no further business, Councilman Gruel made the motion to Adjourn the meeting, seconded by Councilman Caton. The motion to Adjourn was carried out with votes as follows: Councilman Gruel- aye, Councilman Caton- aye and Councilman Stapleton- aye.

The meeting was adjourned at 8:55p.m.

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Tim Nottingham, Mayor

Attest:

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Lacey Breeding/Clerk

FROMBERG TOWN COUNCIL MINUTES FOR A SPECIAL MEETING

HELD ON FEBRUARY 18, 2022

The February 18, 2022 special meeting of the Fromberg Town Council was held at 118 W River Street in Fromberg. The Pledge of Allegiance was recited, and the meeting was called to order by Mayor Tim Nottingham at 7:05 p.m.

Council members present were Dave Stapleton, Nate Caton, and Frank "Bill" Gruel. Others present were Public Works Assistant/Clerk Lacey Breeding, Public Works Director Jay Carter, Jerry Hall, Tammy Taylor, Steve Fendler, Irwin Sankey, Elton Kirtley and Mike Ventling.

First item on the agenda was the review and approval of a zoning application presented by Steve Fendler. Fendler showed a visual presentation on a printout map and explained what he wanted to do, where he wanted to do it on his property and why he wanted to do it. Public Works Director, Jay Carter stated that under his inspection the project meets the town's regulations for setbacks. Discussion was had about past meetings that had been had regarding this property and it resulted in a motion to approve the application by Councilman Stapleton. It was followed by a second from Councilman Caton and the motion was carried out with votes as follows: Councilman Gruel, -aye, Councilman Caton, -aye, and Councilman Stapleton, -aye.

Next on the special meeting's agenda was the continued topic of the purchase of a shed for the public work's storage needs. Mayor Nottingham explained what the building would look like, why it is needed, and the approximate cost to have it built. Discussion was had about the concerns and opinions of the present town people. It was decided to hold another special meeting the following week on February 25, 2022. The meeting would be held at the Town shop and the public would be welcome to have a walk through to converse about the need for storage.

There being no further business, Councilman Gruel made the motion to Adjourn the meeting, seconded by Councilman Caton. The motion to Adjourn was carried out with votes as follows: Councilman Gruel- aye, Councilwoman Dawson- aye and Councilman Stapleton- aye.

The meeting was adjourned at 8:10pm

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Tim Nottingham/Mayor

Attest:

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Lacey Breeding/Clerk

FROMBERG TOWN COUNCIL MINUTES FOR A SPECIAL MEETING

HELD ON FEBRUARY 25, 2022

The February 25, 2022 special meeting of the Fromberg Town Council was held at the Fromberg town shop where Public Works is stationed. The meeting was called to order by Mayor Tim Nottingham at 4:00 pm.

Council members present were Mayor Tim Nottingham, Dave Stapleton and Frank "Bill" Gruel. Others present were Public Works Assistant/Clerk Lacey Breeding, Public Works Director Jay Carter, Jerry Hall, Tammy Taylor, Marge Taylor, Tami Lynn and Elton Kirtley.

The Meeting began with a walk through of the existing building located on the north side of the main shop building. Discussion and brainstorming were had by the group on options for making the building more functional and the walk through was continued on to an adjoining room which is considered part of the main shop building. Discussion was had about the uses of a new shed building for storage and opinions were made about its need. It was then agreed upon to create a special committee whose duty will be to research and come up with ideas and plans on how to make the existing shop buildings more functional. The members of the committee were designated to be: Councilman Dave Stapleton, Public Works Director Jay Carter and Tammy Taylor. The discussion was to be tabled until the next regular council meeting.

There being no further business, Councilman Stapleton made the motion to Adjourn the meeting, seconded by Councilman Gruel. The motion to Adjourn was carried out with votes as follows: Councilman Gruel- aye, and Councilman Stapleton- aye.

The meeting was adjourned at 4:46 p.m.

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Tim Nottingham, Mayor

Attest:

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Lacey Breeding, Clerk

Total for Payroll Checks

	Employee	Employer	Amount
HOL HOURS (Holiday Pay)	16.00		302.88
J002 HOURS (HOL WORKED)	6.00		178.74
OVER HOURS (Overtime)	15.00		446.85
REG HOURS (Regular Time)	128.00		2,452.80
SICK HOURS (Sick Time)	23.00		414.00
VACA HOURS (Vacation Time Used)	4.00		72.00

GROSS PAY	3,867.27	0.00	
NET PAY	3,097.06	0.00	
FIT	280.37	0.00	
MEDICARE	56.07	56.07	
MMTA - AD&D	0.00	7.00	
MMTA - DENTAL	0.00	58.00	
MMTA - HI	0.00	1,257.00	
MMTA - LIFE INS	0.00	7.00	
MMTA - VISION	0.00	13.24	
SIT	194.00	0.00	
SOCIAL SECURITY	239.77	239.77	
UNEMPL. INSUR.	0.00	25.14	
WORKERS' COMP	0.00	212.50	
FIT/SIT BASE	3,867.27	0.00	
MEDICARE BASE	3,867.27	0.00	
SOC SEC BASE	3,867.27	0.00	
UN BASE	3,867.27	0.00	
WC BASE	3,658.74	0.00	

Total  
Total Payroll Expense (Gross Pay + Employer Contributions): 1,875.72  
5,742.99

Check Summary

Payroll Checks Prev. Out.	\$66,376.58
Payroll Checks Issued	\$5,185.46
Payroll Checks Redeemed	\$0.00
Payroll Checks Outstanding	\$71,562.04
Electronic Checks	\$1,066.05

Deductions Accrued	Carried Forward From Previous Month	Deduction Checks Issued	Difference	Liab Account
Social Security		479.54		212501
Medicare		112.14		212502
Unempl. Insur.		25.14	381.25	212509
Workers' Comp		771.76	984.26	212508
FIT		280.37		212503
SIT		194.00		212504
MMTA - HI		1257.00	1818.00	212507
MMTA - DENTAL		58.00	83.00	212511
MMTA - LIFE INS		7.00	-2.00	212512