

**TOWN OF FROMBERG REGULAR TOWN COUNCIL MEETING
MONDAY, FEBRUARY 1, 2021 AT 7:00 PM
FROMBERG TOWN HALL, 118 WEST RIVER STREET**

Monday, February 1, 2021

PLEDGE OF ALLEGIANCE:

CALL TO ORDER:

PUBLIC COMMENT:

CARBON COUNTY SHERRIFF:

APPROVE MINUTES:

- 2021-01-04 Regular Meeting Minutes
- 2021-01-18 Special Meeting Minutes

APPROVE CLAIMS:

APPROVE PAYROLL SUMMARY:

APPOINT MAYOR:

OLD BUSINESS:

- None

NEW BUSINESS:

- MMIA Property Renewal
- Water Meter Discussion

ZONING:

CORRESPONDENCE: None

TOWN ATTORNEY:

PUBLIC WORKS DIRECTOR:

TOWN CLERK:

MAYOR / COUNCIL:

- This is a time when council members or the mayor can bring a concern before the council that is not otherwise listed on the agenda. No action can be taken at this time. If action is necessary, the item is put on the next meeting agenda.

NEXT MEETING DATE:

ADJOURN:

FROMBERG TOWN COUNCIL MINUTES FOR A REGULAR MEETING HELD ON JANUARY 4, 2021

The January 4, 2021 meeting of the Fromberg Town Council was held at 118 W River Street in Fromberg. The Pledge of Allegiance was recited, and the meeting was called to order by Interim Mayor Tim Nottingham at 7:00 pm. Council members present were Dave Stapleton, Nate Caton and Frank "Bill" Gruel. Others present were Jeff and Ethel Arthur, Tammy Taylor, Matt Hjelm with Wipfli, LLP, Irwin Sankey, Tina Foust, Elton C. Kirtley, Ashley Engelke, Dakota Z. Mitchem, Randy Wike, DES Coordinator Cyrina Allen, Sherriff Josh McQuillan, Public Works Director Jay Carter, Assistant Public Works Director Lacey Breeding and Clerk Kirstin Sweet (temporarily filling in as Clerk since Jann Christman resigned in December 2020.)

The next item on the agenda was public comment. Irwin Sankey commented regarding mask requirements. Tammy Taylor commented regarding Mayor Miller's resignation.

The next agenda item was the Sherriff's report. Sherriff McQuillan gave the stats for December 2020.

Next on the agenda was the approval of the minutes from the December 7, 2020 meeting. Councilman Stapleton asked for a correction to be made to the minutes under public comment. Councilman Caton motioned to approve the minutes with corrections. It was seconded by Councilman Stapleton. The motion carried with the votes as follows: Councilman Stapleton - aye, Councilman Caton - aye and Councilman Gruel -aye. The minutes from the December 18, 2020 meeting was next. Councilman Stapleton made a motion to approve the minutes as written. The motion was seconded by Councilman Gruel. The motion carried with the votes as follows: Councilman Stapleton - aye, Councilman Caton - aye and Councilman Gruel -aye.

The next item of business was the approval of claims for December. Councilman Stapleton motioned to approve claims. The motion was seconded by Councilman Caton. The motion carried with the votes as follows: Councilman Stapleton - aye, Councilman Caton - aye and Councilman Gruel -aye.

Old Business was the next item on the agenda. Matt Hjelm was present from Wipfli LLP. Mr. Hjelm gave a report regarding the audit for fiscal year ending June 30, 2018. Questions from the Public were answered by Mr. Hjelm and Clerk Kirstin Sweet.

New Business was the next item on the agenda. The first item of business was Resolution #503 to adopt the Carbon County Multi-Jurisdictional Hazard Mitigation Plan 2020. Carbon County DES Coordinator Cyrina Allen was present and explained to the council what this plan was and how it affects the Town of Fromberg. Councilman Stapleton motioned to approve Resolution #503. Councilman Caton seconded. The motion carried with the votes as follows: Councilman Stapleton - aye, Councilman Caton - aye and Councilman Gruel -aye. The second item of new business was to appoint a representative to the Carbon County Planning Board. A motion was made to approve the appointment of Julie Jones as representative for Fromberg was made by Councilman Caton, seconded by Councilman Gruel. The motion carried with the votes as follows: Councilman Stapleton - aye, Councilman Caton - aye and Councilman Gruel -aye.

Zoning was the next item on the agenda. There were no zoning items for consideration.

Correspondence was the next item on the agenda. There was no correspondence.

Town Attorney Moen was not present.

Public Works Director Carter reported that the parking plan approved a few years ago for parking blocks to be installed on the north side of main street is a project that he would like to complete. It is 300 ft of blocks so the cost of blocks alone would be approximately \$2,300.00. Tammy Taylor commented and asked if another type of block might be cheaper. Mayor Nottingham asked PWD Carter to look into the different kinds and compare costs. PWD Carter also informed the council that they are working on burning the ditches. Councilman Caton commented on the sink hole near the railroad tracks and asked if PWD Carter could look into that. PWD Carter also stated that the garbage carts will be replaced. Councilman Stapleton asked about ownership of the meters in town. Mayor Nottingham reported that Montana Rural Water informed him that if the Town purchases the meter then the Town owns the meter. If the homeowner purchases the meter, then they own it. Discussion was had with the council and the public regarding new meters and how they should be paid for. The item will be placed on the next agenda.

Clerk Sweet had no formal report to give but offered to answer any questions from the council or public regarding budget or other items. Some comments were made regarding office hours.

Mayor Nottingham thanked the Mayor of Joliet for coming to the meeting. He also informed the public of the events leading up to him becoming interim Mayor. As well as his plans for the future of the Town. Councilman Stapleton addressed the public and asked for lots of letters of interest for the Mayor position.

The next meeting date will be February 1, 2021.

There being no further business Councilman Stapleton motioned to adjourn. The motion was seconded by Councilman Caton. The motion carried with the votes as follows: Councilman Stapleton - aye, Councilman Caton - aye and Councilman Gruel - aye. Meeting adjourned at 8:26 pm.

Tim Nottingham, Mayor

Attest:

Kirstin Sweet, Clerk Pro Tem

**FROMBERG TOWN COUNCIL MINUTES FOR A REGULAR MEETING
HELD ON JANUARY 18, 2021**

The January 18, 2021 special meeting of the Fromberg Town Council was held at 118 W River Street in Fromberg. The Pledge of Allegiance was recited, and the meeting was called to order by Interim Mayor Tim Nottingham at 7:30 pm. Council members present were Dave Stapleton and Frank "Bill" Gruel. Others present were Irwin Sankey, Elton C. Kirtley and Clerk Pro Tem Kirstin Sweet via phone.

The first item on the agenda was public comment. Irwin Sankey commented about the use of masks.

The next agenda item was to change the signatory authority on the bank accounts at Bank of Bridger and Valley Credit Union. Discussion was had regarding the best people to put on the accounts for now. Councilman Stapleton made a motion to remove Shirley Miller and Jann Christman from all bank accounts at Bank of Bridger and Valley Credit Union. The motion was seconded by Councilman Gruel. The motion carried with the votes as follows: Councilman Stapleton - aye, Councilman Caton - absent and Councilman Gruel -aye. Councilman Gruel made a motion to add Councilman Stapleton and Councilman Gruel to the bank accounts at Bank of Bridger, noting that Mayor Nottingham is already a signer. And to put Councilman Stapleton, Councilman Gruel and Mayor Nottingham on all accounts at Valley Credit Union. The motion was seconded by Councilman Stapleton. The motion carried with the votes as follows: Councilman Stapleton - aye, Councilman Caton - absent and Councilman Gruel -aye.

There being no further business Councilman Gruel motioned to adjourn. The motion was seconded by Councilman Stapleton. The motion carried with the votes as follows: Councilman Stapleton - aye, Councilman Caton - absent and Councilman Gruel -aye. Meeting adjourned at 8:33 pm.

Tim Nottingham, Mayor

Attest:

Kirstin Sweet, Clerk ProTem

Total for Payroll Checks

	Employee	Employer	Amount
COMX HOURS (Comp Time Pay Off)	2.02		34.34
HOL HOURS (Holiday Pay)	40.00		648.00
OVER HOURS (Overtime)	13.00		306.00
PAYS HOURS (Term Sick Leave - No Retirem	53.69		912.73
PAYV HOURS (Term Vacation Leave - No Ret	166.41		2,828.97
REG HOURS (Regular Time)	311.00		5,103.50
SICK HOURS (Sick Time)	11.50		189.00
VACA HOURS (Vacation Time Used)	4.50		63.00
GROSS PAY	10,085.54	0.00	
NET PAY	7,578.13	0.00	
FIT	1,222.31	0.00	
MEDICARE	146.24	146.24	
MMIA - AD&D	0.00	3.75	
MMIA - DENTAL	0.00	49.50	
MMIA - HI	0.00	1,044.00	
MMIA - LIFE INS	0.00	17.25	
MMIA - VISION	0.00	12.22	
SIT	513.56	0.00	
SOCIAL SECURITY	625.30	625.30	
UNEMPL. INSUR.	0.00	55.47	
WORKERS' COMP	0.00	388.67	
FIT/SIT BASE	10,085.54	0.00	
MEDICARE BASE	10,085.54	0.00	
SOC SEC BASE	10,085.54	0.00	
UN BASE	10,085.54	0.00	
WC BASE	9,983.54	0.00	
Total		2,342.40	
Total Payroll Expense (Gross Pay + Employer Contributions):		12,427.94	

Check Summary

Payroll Checks Prev. Out.	\$208,880.29
Payroll Checks Issued	\$7,578.13
Payroll Checks Redeemed	\$0.00
Payroll Checks Outstanding	\$216,458.42
Electronic Checks	\$3,278.95

	Carried Forward From Previous Month	Deduction Checks Issued	Difference	Liab Account
Social Security	1250.60	1250.60		212501
Medicare	292.48	292.48		212502
Unempl. Insur.	55.47		55.47	212509
Workers' Comp	388.67		388.67	212508
FIT	1222.31	1222.31		212503
SIT	513.56	513.56		212504
MMIA - HI	1044.00		1044.00	212507

01/29/21
15:05:44

TOWN OF FROMBERG
Payroll Summary For Payrolls from 01/01/21 to 01/31/21

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Report ID: P130

MMIA - DENTAL	49.50		49.50	212511
MMIA - LIFE INS	17.25		17.25	212512
MMIA - VISION	12.22		12.22	212513
MMIA - AD&D	3.75		3.75	212512
Total Ded.	4849.81	0.00	3278.95	1570.86

**** Carried Forward column only correct if report run for current period.

Checks: 21796 to 21801

Electronic Checks: -89344 to -89337

January 19, 2021

To the Town of Fromberg

City Council,

I would like to submit my letter of intent to the Fromberg City Council for the position of Mayor to fulfill the term of Mayor Shirley Miller who resigned December 31, 2020.

I have been a resident of Fromberg for 8+ years and have held Fromberg city council positions for 7 years with the last 3 years being President of the council.

I would appreciate your vote of approval for this position.

Thank you,

A handwritten signature in blue ink that reads "Tim Nottingham". The signature is written in a cursive style with a large initial "T".

Tim Nottingham

Vehicles

Filter (Inactive Date is empty or Inactive Date is after Today)

System No.	Alternate Tag	Fixed Asset Number	Year	Make	Model	VIN	Class	Value	Valuation Source		
047LV0004	047LV04	047LV04	1994	DODGE	RAM 2500	1B7KF26Z9RS697579	Light Truck	31,506.00	Replacement Cost		
047LV0003	047LV03	047LV03	1999	CHEVY	TAHOE	3GNEK18R4XG225799	Police SUV	0.00	Stated Value	Remove	
047LV0002	047LV02	047LV02	1994	FORD	F800	1FDXF80C25VA22315	Heavy Truck	12,000.00	Stated Value		
047LV0001	047LV01	047LV01	2000	FORD	CROWN VICTORIA	2FAFP73W4YX153742	Police Car	0.00	Stated Value		

Mobile Equipment

Filter (Inactive Date is empty or Inactive Date is after Today)

Mobile Equipment Number	Alternate Tag	Member Inventory #	Year	Manufacturer	Model	Description	Serial Number	Value	Valuation Source		
047EQUIP0003				JOHN DEERE	SKIDSTEER	675B	NA	26,000.00	Replacement Cost		
047EQUIP0001	047EQUIP01	047EQUIP01	1993	JOHN DEERE	BACKHOE	1993 JOHN DEERE 310	T0310D6774875	65,000.00	Replacement Cost		
047EQUIP0002	047EQUIP02	047EQUIP02		Unknown	Aerator	LAGOON AERATOR	NA	35,000.00	Replacement Cost		

Locations

Filter (Inactive Date is after Today or Inactive Date is empty)

Location Number	Territory	Member Inventory #	Name	Street 1	Building Value	Contents Value		
047BLD0010	047 - PARK BUILDING CONCESSIONS	047108B	BASEBALL FIELD	304 PARK DRIVE	0.00	15,000.00		
047BLD0001	047 - CITY HALL	047101A	CITY HALL	118 WEST RIVER STREET	132,440.00	20,000.00		
047BLD0002	047 - FIRE DEPT	047102A	FIRE DEPT	120 WEST RIVER STREET	0.00	0.00		
047BLD0006	047 - 300,000 GALLON RESERVOIR	047105A	FROMBERG WATER TANK	WEST OF TOWN	500,000.00	0.00		
9999			Generic Location					
047BLD0014	047 - LAGOON	047109A	LAGOON	LAGOON RD.	3,500,000.00	0.00		
047BLD0017	047 - NEW SHOP	047110A	NEW SHOP	16 SO BILLINGS AVE	172,381.00	350,000.00		
047BLD0003	047 - WATER BUILDING (CHLORINE BLDG.)	047104A	OLD' WATER BUILDING	534 EAST RIVER STREET	0.00	0.00		
047BLD0008	047 - OLD WATER RESERVOIR	047107A	OLD' WATER RESERVOIR	WEST RIVER STREET WEST OF TOWN	0.00	0.00		
047BLD0013	047 - PARK BUILDING CONCESSIONS	047108E	PARK BUILDING CONCESSIONS	304 PARK DRIVE	50,000.00	5,000.00		
047BLD0011	047 - PARK BUILDING CONCESSIONS	047108C	PARK PLAY EQUIPMENT	304 PARK DRIVE	0.00	6,000.00		
047BLD0009	047 - PARK BUILDING CONCESSIONS	047108A	PARK SHELTERS	304 PARK DRIVE	5,000.00	0.00		
047BLD0004	047 - WATER BUILDING (CHLORINE BLDG.)	047104B	PUMP HOUSE	534 EAST RIVER STREET	25,000.00	20,000.00		
047BLD0015	047 - LAGOON	047109B	SOLAR LAGOON CIRCULATOR	LAGOON	0.00	35,606.00		
047BLD0016	047 - LAGOON	047109C	SOLAR LAGOON CIRCULATOR	LAGOON	0.00	35,606.00		
047BLD0012	047 - PARK BUILDING CONCESSIONS	047108D	TENNIS COURTS	304 PARK DRIVE	0.00	0.00		
047BLD0005	047 - WATER BUILDING (CHLORINE BLDG.)	047104C	WATER BUILDING (CHLORINE BLDG.)	534 EAST RIVER STREET	6,739.00	18,000.00		
047BLD0007	047 - WATER WELL	047106A	WATER WELL	EAST RIVER STREET EAST OF TOWN	113,300.00	35,000.00		